



Annual report and accounts 2012





Membership benefits:

For the current range of ABDO membership benefits and services refer to the 2013 guide for ABDO members or visit www.abdo.org.uk.

NEW MEMBER BENEFITS
MEMBER BENEFITS



The annual meetings

The twenty seventh Annual General Meeting of the Association will be held on Sunday 14 April 2013 at 5pm, in Concourse Suites 32-33 at the National Exhibition Centre, Birmingham B40 1NT. This will be immediately followed by the AGM of the ABDO Benevolent Fund.

ABDO AGM

Agenda

1. Receive apologies for absence.
2. Receive and approve the minutes of the 2012 AGM.
3. Consider any matters arising.
4. Receive the President's report.
5. Appointments to the Board.
6. Receive the report of the Board and adopt the audited financial statements of accounts for the Association.
7. Reappointment of Burgess and Hodgson as auditors in accordance with the Companies Act 2006 and to authorise the Board to make appropriate remuneration.
8. Any other business.

ABDO Benevolent Fund AGM

Agenda

1. Apologies.
2. To approve the minutes of the 2012 AGM.
3. Matters arising.
4. Chairman's report.
5. Adoption of accounts for 2012.
6. Reappointment of auditors.
7. Election of new committee member.
8. Any other business.





2012 annual report of the ABDO Board of Management

The Association

2012 began on a positive note with ABDO and its sister organisation, the Association of Dispensing Opticians of New Zealand (ADONZ) forming a new partnership. This was a natural development as there are already a large number of ADONZ members who are ABDO qualified and both organisations share the same values and aspirations.

Welcome news was also forthcoming from the General Optical Council (GOC) who reduced registrants' retention fees by £10 per annum and retained the low income rate for those whose gross personal income is less than £12,000. This came on top of the revised CET requirements for contact lens opticians who will no longer be penalised by having to obtain additional CET points.

The Association began the year with a record total of more than 5,660 full members in the UK - a staggering 1,500 more than at the start of the millennium - and with total UK membership, including students, standing at just under 8,000.

For the first time ever the Government included eye health on the public health agenda. This will have long term implications for the whole profession and for all practices in England and was achieved by the concerted efforts of the optical bodies working together as part of the Optical Confederation. This is a huge step forward and a clear sign that the Government are taking the issue of avoidable sight loss seriously. Having achieved initial recognition the next challenge is to push eye health up the agenda in the years ahead.

The announcement that GOS voucher values were to be increased by 2.5 per cent in April was welcomed. Over recent years the Association has maintained a regular and determined dialogue with both ministers and officials at the Department of Health. This has been even more focussed as we now speak with one voice as the Optical Confederation.

In response to feedback from members, sponsors and exhibitors, the Association announced its plans to move its 2013 annual meeting and national CET event to the spring, with the biennial ABDO conference and exhibition taking place in alternate years to Optrafair.

Following a consultation process lasting several months, members were sent voting papers and asked to vote on two important resolutions. One vote related to the new Articles of Association, the key instrument which guides the conduct of ABDO business and the other was regarding the proposed change of name for the Association from 'The Association of British Dispensing Opticians' to 'The British Association of Opticians'. The results of the resolutions were announced at the Association's AGM; with the new Articles being adopted and Association name remaining unchanged.

The highlight of the latter part of the year was the ABDO graduation ceremony, where more than 700 graduands and guests attending the graduation and prize giving ceremony held in Canterbury Cathedral. Addressing the

graduands, Jennifer Brower said she felt very positive about the future of dispensing optics when she saw how the membership of ABDO continued to grow.

ABDO Board

The President had a busy year representing the Association at meetings as well as attending the many functions which are part of the optical annual calendar.

During the year the Board completed their work on a full and radical overhaul of the Memorandum and Articles of Association which was necessitated by changes in the 2006 Companies Act.

The Board continues to look for ways in which to further promote and protect the profession.

Board members 2012:

- Fiona Anderson
- Peter Black (Vice President)
- Jennifer Brower (President)
- Keith Cavaye
- Ashton Galloway
- Kevin Gutsell
- Angela McNamee
- Kevin Milsom
- Ted Moffatt

Annual General Meeting

The AGM was held on Saturday 29 September at the Holiday Inn, Stratford upon Avon. ABDO President, Jennifer Brower reported on events and achievements during 2011 and said it would be the last time that an annual report



would be given so long after the end of the previous year, and that from April 2013 the annual meeting will take place in the spring. Following the President's report the results of the votes of the two resolutions were announced. The new Articles of Association were successfully adopted, allowing ABDO to now fully comply with the 2006 Companies Act. The motion to change the name of the Association was defeated – with 364 members voting for the motion and 406 members voting against it. This brought to a conclusion the Board's promise made at the AGM held in Brighton in 2009 to bring forward proposals regarding a change of name and to consult with the whole membership.

ABDO gala dinner and special awards

On Saturday 29 September the ABDO gala dinner was held at the unique venue of the Heritage Motor Centre, in Gaydon, where delegates were given the chance to relax and enjoy a private viewing of the centre's impressive vintage car collection. The evening exemplified how truly international the Association is by welcoming guests from not only from all four corners of the UK, but also from Austria, Canada, Eire, France, Dubai, Malaysia and Romania.

Another year of achievements was marked during the dinner with some surprises in store. A Special Recognition Award was presented to Matt Dorling of Transitions Optical for their continued recognition of the worth of qualified staff in dispensing and for actively supporting ABDO and its members. Jo Holmes presented the Area Prize to Debbie Anderson for her years of dedicated service to ABDO

members in Area 7. The journal prize for the best CET article in *Dispensing Optics* was presented by Sheila Hope to Duncan Counter for his article 'Free and easy'. The prestigious Hamblin Memorial Prize was presented to Mike Cody for his outstanding contribution to the profession.

Jennifer Brower presented Honorary ABDO Fellowships to two industry stalwarts, Frank Norville OBE and Malcolm Polley. The Honorary Fellowship is a special accolade awarded to individuals who have made an outstanding contribution to both the profession of dispensing optics and the Association.

Finance

During the year under review turnover registered a growth of 7.8 per cent, to £2.94m, mainly due to increased income from examinations and the biennial conference. For the year the Association made a surplus of £145,900, compared to £268,100 in 2011. The Association is continuing to strengthen its balance sheet with a cash reserve of £340,800 as at 31 December 2012. The Association has no outstanding bank loans or mortgage.

Marketing and Communications

2012 Conference and Exhibition

The marketing department produced new 2012 conference logos, promotional stickers, a promotional button badge, a booking form and a 'Conference Club' advance payment scheme form. The promotional stickers

were adhered to all outgoing Association postal items to create awareness of the event. The ABDO website was developed to include dedicated conference information pages as well as secure online booking.

The 2012 conference advertising campaign commenced with a launch advert in the January issue of *Dispensing Optics*, a set of three adverts followed, each with a distinct theme:

- NETWORKING • CONFERENCE • EXHIBITION

The 2012 conference advertising campaign consisted of a total of 26 full-page colour advertisements, appearing in the five prominent UK trade journals: *Dispensing Optics*, *Eyes*, *Optician*, *OT* and *Vision Now*. ABDO would like to express its gratitude for the generous and cooperative support received from these publications. In addition to a number of editorial features appearing in these journals during the build-up to the event, a preview exhibition guide was also published in *Optician*.

A 16-page conference and exhibition handbook was published and distributed to all delegates, it contained comprehensive programme details and featured advertisements from Shamir, See20/20 and Topcon.

Michael Potter also produced a six-minute DVD presentation, which outlined the Association's activities and achievements during the two year period since the previous conference. The DVD was shown at the gala dinner, it was well received and won a round of applause from those attending the dinner.



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ABDO Area 12: Scotland Gala dinner, CET event and exhibition

In March a brochure/booking form was produced to promote the Area 12 gala dinner, CET event and exhibition, which was held at the Dunblane Hydro Hotel in May. The event was successful and well attended.

Proposed new Articles and name change of the Association

In May a letter was sent to all full members from the general secretary outlining two proposals from the ABDO Board. A consultation document was enclosed with the letter. The proposed new Articles of Association were also made available for members to view on the ABDO website.

New membership benefits

In May ABDO introduced an additional new range of membership benefits; these exciting new lifestyle benefits are designed to help members save money in both leisure and business activities and to provide increased financial advice and support services. A new section was added to the ABDO website to enable members to access details of the new benefits online. In addition, the marketing department produced a brochure that provided an introductory overview of the new benefits.

ABDO careers brochure

The marketing department produced an attractive new careers brochure designed to provide helpful information to prospective DO students, parents, teachers and others seeking careers advice about our profession. The brochure outlines what a dispensing optician does, the qualifications

needed to start a career in dispensing optics and the rewarding, progressive career pathway it provides. In addition to enquiries received by the Association directly from the public, the brochure has proved useful to ABDO members involved in practice staff development and recruitment and also supports the activities of the growing number of DOs who are conducting talks in schools (eg as ambassadors for the Careers in Optics working group) and at other local events. A copy of the brochure was enclosed as an insert with the June issue of *Dispensing Optics*.

ABDO test advertising campaign

In July ABDO conducted a test advertising campaign to promote the skills of its members to the general public. The campaign, consisted of four advertisements, in *The Independent on Sunday News Review* and *The Guardian Weekend Magazine*. Banner advertising also appeared on *The Independent* website for a period of three months.

In addition to the advertising campaign, ABDO also added a new 'Information for the public' section to its website. This section has been designed to provide useful information for the general public and it also assisted the Association in monitoring the effect of the campaign by recording the number of incremental site visits. The campaign did appear to contribute to raising awareness of dispensing opticians with the public, but overall visits to the ABDO website were not significantly increased.

Annual report

In July ABDO published its 2011 annual report and accounts, this was made available to ABDO members as a

downloadable pdf via the ABDO website and email newsletter; a hard copy version was available upon request. The 2011 report was also distributed at the ABDO AGM in September.

Children's eye protection in football guide

ABDO produced a guide for referees, coaches and parents entitled '*Children's eye protection in football*' and a copy was enclosed with the August issue of *Dispensing Optics*. Initiated by ABDO's members' support manager, Barry Duncan, the guide has been distributed by the various UK football associations to their referees and members.

ModernGov

ABDO placed a full-page advertisement in the April issue and secured a full-page interview feature with Elaine Grisdale in the September issue of *ModernGov*; both of which outlined the important role of the dispensing optician. This magazine has an ABC audited circulation of 7,500 including all MPs and working members of The House of Lords, senior civil servants, the Department of Health and all local authorities.

NES Optical training days

The marketing department produced a brochure/booking form to promote the 2012 NES Optical training days, which successfully took place in Edinburgh and Glasgow in October.

Pathway for dispensing to children guide

ABDO produced a new reference guide for Association members entitled '*Pathway for dispensing to children*'.



Whilst the importance and significance of dispensing accurately fitting spectacles to children is widely recognised as a key function, the intention of the guide is to offer a more comprehensive pathway to ensure the highest standards of dispensing are achieved on every occasion. A copy of the guide was enclosed with the October issue of *Dispensing Optics*.

2012 Graduation and Prize Giving Ceremony

Once again Michael Potter, assisted by Deanne Gray, organised the Association's annual graduation and prize giving ceremony. The event took place at Canterbury Cathedral on Wednesday 28 November with an overall attendance figure of over 700 people. A new President's gown was commissioned by Michael Potter and new academic dress, relating to all ABDO qualifications, was introduced and well received. All those attending received a 28-page commemorative brochure.

2013 membership benefits and services

In December ABDO members received a guide to 2013 membership benefits and services with their annual subscription renewal statement. The guide outlines the full range of benefits currently available.

A new-look ABDO diary was designed and introduced for 2013.

ABDO email newsletter

During 2012 the marketing department produced 34 issues of the ABDO email newsletter. In December an archive section was added to ABDO website where members can view current and past issues of the newsletter.

Membership Services

The year saw ABDO membership thriving once again despite the economic downturn. The increase in full membership numbers continues to show the demand for dispensing opticians in full time employment in the UK, it is also indicative of the respect in which the profession is held. We also believe that the growing numbers reflect the value of ABDO membership. As always we continue to give on-going support to many members regarding professional indemnity insurance, CET and professional advice.

	2007	2008	2009	2010	2011	2012
Full Members (inc. Reduced full)	5237	5269	5394	5397	5595	5639
UK Students	1682	1744	1687	1731	1579	1613
Associate Members	601	525	673	620	579	543
Overseas Members	771	800	793	696	613	693
Others	257	260	258	251	282	293
Total (all categories)	8548	8610	8805	8695	8648	8781

ABDO members continue to receive a wide range of services and benefits in return for subscription fees and this year the Association launched a new range of membership benefits to include lifestyle benefits for the first time. A new benefits brochure was produced to enable members to have a quick and easy overview. With the prospect of ever changing and difficult times ahead we will as always work hard to ensure that the best advice and support is constantly available to all ABDO members. Katie Docker continues to lead the Membership Services department with skill and innovation. She is also the first port of call for members with either personal or professional problems, a role which she fulfils with great tact and discretion.

Members' Support

In January 2012, Barry Duncan was appointed as members' support manager. His primary roles were to work with all ABDO Areas to ensure preparatory work began to deal with the impending changes to CET and also to assist with political activity, particularly with LOCSU, Optometry Wales, Optometry Scotland, Optometry Northern Ireland and the Optical Confederation.

In addition, Barry developed several CET-approved talks to deliver at ABDO Area events and at other events outside the organisation. It is envisaged that in 2013, Barry will engage further with LOCs in the delivery of CET to both optometrists and dispensing opticians.

During the course of the year, the guidance brochures 'Children's eye protection in football' and a 'Pathway for dispensing to children' were produced and distributed to all ABDO members via *Dispensing Optics*. Both the Scottish and English Football Associations endorsed the football brochure and this was distributed widely to grass roots football coaches, referees and associations. It is anticipated that this form of communication to members and the general public will continue throughout 2013 with the release of 'Occupational dispensing' early in the year.

At the President's Consultation Day in May, it was agreed that each ABDO Area would work extensively to produce a plan outlining their activities for 2013. Historically there had never been a formal structure adopted for all Areas. It was felt that due to the increased burden to both ABDO and



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ABDO members that this approach would be most welcome in order to plan and deliver CET locally. By the time the second Consultation Day took place in November, all Areas had successfully prepared a programme which was to be published in the January 2013 edition of *Dispensing Optics*, with further coverage on the ABDO website and email newsletter. Moving forward, this approach will be adopted on an annual basis with the CET events becoming more specific to competencies.

In May, Barry attended the 'Four Nations' meeting held in Belfast. This meeting brings together Optometry Wales, Optometry Scotland, Optometry Northern Ireland and LOCSU to discuss matters from respective countries. It has become a very good opportunity to share ideas, learn from each other and consider developments in eye care. ABDO College will host the next meeting in February 2013.

In October, ABDO working with National Health Service Education for Scotland (NES), held two CET events in Edinburgh and Glasgow. This was the third consecutive year that funding has been granted to hold training days for members operating in Scotland and this will continue in 2013. Approximately 40 per cent of ABDO members in Scotland attended over the two days, which is very positive and highlights how well received these events are.

Continuing Education and Training (CET)

Once again, the CET coordinator Paula Stevens and her team at the ABDO CET department are to be congratulated for providing another year of first class CET to members.

Representatives from the GOC, the College of Optometrists, FODO, AOP and ABDO met several times throughout the year to discuss the proposals and advise the GOC. ABDO argued for not imposing a cap on distance learning, citing the usefulness of the distance learning developed by ABDO to promote interactivity with multimedia learning materials and the excellent quality control mechanisms implemented in *Dispensing Optics* CET. Despite approbation from the GOC, the cap was included in the Statutory Instrument defining the CET requirement, and the definition of interactivity was worded to mean interactivity between practitioners. The Principles and Requirements of the scheme went through many drafts before the 'final' version was sent to some CET Providers on the last working day before Christmas, leaving no time for the CET Providers to plan their early 2013 CET provision. At the time of writing, the Principles and Requirements document is still in debate.

In preparation for the new peer review requirement for contact lens opticians and optometrists, members of the Contact Lens Committee ran a peer discussion pilot at an Area 5 meeting in March, with good feedback from the participants.

Barry Duncan joined the ABDO team in January 2012 as members' support manager, providing much-needed support for ABDO Area teams.

In November and December, ABDO members took advantage of a series of peer review facilitator training sessions run by LOCSU, so that a kernel of members could disseminate the training throughout the ABDO Areas.

Professional Relations

2012 Conference and Exhibition

In September, the 2012 conference was held for what would be the last time in the autumn. The Holiday Inn, Stratford upon Avon proved a popular location with over 550 people attending the conference. Strict budgeting meant that ABDO could offer a quality weekend whilst still keeping costs in line with the 2010 conference and alleviating the financial burden on members. This, as well as the central location, undoubtedly contributed to the increase in attendance compared with 2010. Attendance has risen year-on-year since the ground-breaking 2008 Manchester conference.

Sponsorship was particularly hard to secure due to the economic climate and increasing demands on sponsors' marketing budgets. We were however happy to welcome a number of new exhibitors who were very pleased with the level of delegates' interest towards the exhibition.

The CET programme for the conference proved very popular, with attendance enhanced by the impending end of the CET cycle. Delegates were able to enjoy a wide choice of interactive workshops and lectures, with topics ranging from clinical issues to communication and business development. Supervisors and students were also catered for; student DOs were identified as a target group that we will endeavour to capture in larger numbers in 2014.



Optrafair 2013

In parallel to the organisation of the 2012 conference, Elaine Grisdale and Michael Potter continued their dialogue with the FMO to take ABDO to Optrafair 2013. While this is not an official ABDO conference, a CET event will be on offer to ABDO members and practice colleagues. The ABDO AGM and a presidential handover party will also be held during Optrafair.

Careers in Optics and other children's initiatives

The Careers in Optics Working Group, which has the goal of boosting the number of good quality students applying for optometry, dispensing and other allied careers in optics, continues to meet with Elaine Grisdale, who is now joined by Peter Black, representing ABDO. Peter was available to talk about the programme and his experiences during the ABDO conference. There are still a number of ambassador kits held by ABDO which will be made available to ABDO Areas; members' support manager, Barry Duncan, has taken over the distribution of these.

Mrs Grisdale, who is particularly interested in children's vision screening and promoting the skills of dispensing opticians, is working on a children's package that will include a vision screening CET approved workshop and a presentation + script; this will be made available to ABDO members who want to engage with local primary schools.

Elaine Grisdale and Barry Duncan attended a presentation on children's eye health and vision screening given by ABDO member Michael Gilsenan to politicians, health professionals and educators at Stormont in Northern Ireland.

Other activities

Mrs Grisdale continued to represent ABDO on the Optical Confederation Education Committee and the Optical Confederation Driving Working Group. Within ABDO she also sits on the Advice and Guidelines Working Group, Journal Advisory Committee, Refraction Working Group and the CET Committee where she is also accompanied by Paula Stevens and Barry Duncan.

Mrs Grisdale spoke at a number of different events during the year both in the UK and overseas. She also attended a number of ABDO Area events both as a speaker and an observer, including the successful meetings run by NES/ABDO. Mrs Grisdale also underwent facilitator training so that she can conduct future peer review/discussion sessions for ABDO.

Mrs Grisdale has arranged for a group of final year students from the Lycée Fresnel to visit ABDO College in 2013, to enable them to find out more about the UK marketplace and academic demands; she has also liaised with ABDO members to find practice internship places for a number of French students.

Mrs Grisdale continues to advise members on professional conduct issues and queries when necessary.

International Development

E-Learning

Mrs Grisdale is coordinating an e-learning programme

which it is hoped will widen ABDO's development internationally. It will be made available to academic partners overseas to enable them to upgrade, sit ABDO examinations and prepare themselves for the FBDO programme. The programme will be rolled out in 2013 in Eastern Europe. The academic content has been written by ABDO tutors and examiners. A platform has been set up with a specialised team of partners. The proposed start date for the pilot is mid-2013.

Silmo

Mrs Grisdale worked alongside Silmo with the aim of promoting ABDO overseas. She was again invited by Silmo's President to join the judging panel for the Silmo d'Or trophy in the lens category. She also continued to be a key member of the Silmo Academy scientific committee where she represents ABDO and is the only non-French member of that committee. She sourced UK speakers for the 2012 event which was dedicated to refraction.

Dispensing Optics Journal

In 2012 the circulation figure for our journal, *Dispensing Optics*, exceeded 8,100 in the UK and more than 1,300 copies are dispatched to members and associates in other countries. It is always pleasing to have such a publication which is so widely read and as ever ABDO is most grateful to production editor, Sheila Hope and to Nicky Collinson, features and news editor, for producing such a popular journal.

Education

Examinations

The examination results in 2012 were excellent; 276 students gained the level 6 Fellowship Diploma, 28 students gained the level 6 Contact Lens Certificate and two students gained the Spectacle Lens Design qualification.

The Association's overseas examination activities continue to provide excellent success for our overseas members, with dispensing practical examinations held twice a year in Kuala Lumpur, Malaysia at the Axismatics Professional Institute. Members in India also undertook dispensing examinations.

In 2012 over 244 students sat the level 6 Diploma in Ophthalmic Dispensing examinations linked to Axismatics Professional Institute in Kuala Lumpur, Malaysia.

During the year, visits to supervisors' practices continued, linked to students undertaking their Pre-Qualification Portfolio and also in preparation for their Contact Lens Practical Examination.

The ABDO Board recognise the outstanding contribution made by Alicia Thompson to the running and rigour of our examination process, as well as the efficient running of the examination department by Mark Chandler and his team.

Appreciation

ABDO would like to record its thanks to all the examiners and practice visitors for the continued support they provide to the Association.

Particular congratulations are extended to the students listed here who gained examination prizes in 2012.

Awarding of prizes

The Essilor Prize

Awarded for the highest mark in the combined Preliminary Qualifying Examination:
Rebecca Hartley

The Stepper Prize

Awarded for the highest mark in the Preliminary Qualifying Practical Examination:
Emily Tamplin

The Association of Optometrists Prize

Awarded for the highest mark in Section A of the Final Qualifying Practical Examination:
Felicity Wyatt

The Tony Griffiths Prize for Excellence

Awarded to the highest mark in Section B of the Final Qualifying Examination:
Keira Bratcher

The J W Grieve Prize

Awarded for the highest mark in Section C of the Final Qualifying Practical Examination:
Natasha Wood

The Rodenstock Prize

Awarded for the highest combined mark in section D of the Final Qualifying Practical Examination:
Anna Foden

The Sue Southgate Prize

Awarded for the highest mark in section E of the Final Qualifying Practical Examination:
Benjamin Brewer

The Worshipful Company of Spectacle Makers Prize

Awarded for the highest mark in the Final Qualifying Practical Examination:
Benjamin Brewer

The National Eyecare Group Optinet Prize

Awarded for the best presented Pre-Qualification Portfolio in the Final Qualifying Examination:
Benjamin Brewer

The FMO Derek McLaren Memorial Prize

Awarded for the highest UK student mark in the Final Qualifying Examination:
Benjamin Brewer

The Carl Zeiss Vision Prize

Awarded to the top distance learning course student:
Benjamin Brewer

Federation of (Ophthalmic and Dispensing Opticians) Prize

Awarded to the top day release course student:
Simon Ward

The MAPO Malaysian Prize

Awarded for the highest international student mark in the Final Qualifying Examination:
Joseph Ting Kee Siong

The British Contact Lens Association Prize

Awarded for the highest mark in the Aftercare section of the Practical Examination, Certificate in Contact Lens Practice:
Emma White

The Association of Contact Lens Manufacturers Prize

Awarded for the highest mark in Sections 2, 3 & 4 in the Practical Examination, Certificate in Contact Lens Practice:
Emma White

The CIBA Vision/Alcon Prize for Excellence

Awarded for the highest mark in the Practical Examination, Certificate in Contact Lens Practice:
Emma White

The Johnson & Johnson Vision Care Excellence Award

Awarded for the highest aggregate mark in the Theory Examination, Certificate in Contact Lens Practice:
Ceri Robson

The Bailey Prize

Awarded for a full pass, at the first attempt, in the combined Theory and Practical Examinations, Certificate in Contact Lens Practice:
Bethan Verrinder

The T A Doyle Memorial Prize

Awarded for the highest mark in an honours paper:
Lorraine O'Connor

The ABDO Prize - for outstanding achievement in an honours paper

Awarded for achieving 100% mark in the (Hons) SLD examination:
Kevin Gutsell





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Optical Confederation

During the year the Association played a full part in the continuing development of the Optical Confederation. The joint working of five organisations in the field of public affairs and other key areas has served the sector well and is likely to increase its influence in the years ahead. Dialogue with Government and other key organisations is now properly coordinated with an agreed sector-wide policy on most issues.

Public Affairs

The public affairs team of Jenny Gowen and Ben Cook has had a busy 2012 highlighting the importance of eye health and the work done by dispensing opticians and optometrists to politicians and other key decision makers covering many different areas; 43 Government department and other agencies (the National Institute for Health and Clinical Excellence (NICE), Monitor, the Law Commission, etc.) consultations and Select Committee enquiries were responded to almost double the amount in 2011. Topics varied greatly and included the role of monitor in the new health landscape, guidelines on autism, glaucoma and diabetes and safeguarding powers.

The highlight of the year was the party conference season which saw the Prime Minister David Cameron paying a visit to the Optical Confederation exhibition stand during the Conservative Party conference. While at the stand Mr Cameron heard about the key role opticians play in preventing avoidable blindness. The party conferences season was a great success including meetings with key

politicians such as the current Secretary of State for Health, Jeremy Hunt MP, and Minister for Care Services, Norman Lamb MP. The public affairs team worked with the Royal Pharmaceutical Society and the British Society of Gastroenterology to put on well attended fringe events at each conference which highlighted the role that opticians can play in delivering public health.

Joint working with other organisations continued in 2012 with a successful parliamentary reception held in June with the International Glaucoma Association. The event had a good turnout of both politicians and glaucoma experts. Work on the driving and vision campaign has continued, with close relationships being formed with Brake, the road safety charity and RSA, the insurer. This resulted in a poster being produced to mark November's National Road Safety Week that was subsequently sent out to all practices for them to display. The Optical Confederation is now a member of the Age Action Alliance and has been able to use this network to promote the importance of regular eye tests for older people.

Over the course of the year, over 20 practice visits were organised for MPs allowing them not just the opportunity to understand what goes on in a practice but also to build up a strong relationship with the LOC. In many areas this has resulted in the MP helping the LOC gain meetings with local commissioners.

2012 also saw the Optical Confederation launch its own website to publicise guidance and consultation responses as well as latest news releases. A twitter account has also been established which has an ever increasing following.

General Optical Council

2012 was the final year of the previous CET cycle. A new enhanced scheme for 2013 has been established. In April Mandie Lavin who was in post as interim director of regulation was appointed permanently to the post. In June the GOC announced that it intends to review its current role in regulating students and optical businesses. In July it announced that Anna Bradley was to leave the GOC in the autumn. We place on record our thanks to Anna for her leadership and work for the sector and look forward to working with her successor.

LOC Support Unit (LOCSU)

2012 was an extremely busy year for LOCSU in supporting and enabling Local Optical Committees (LOCs) through what has been a period of fast moving NHS reform. LOCSU's work with the NHS Commissioning Board (NHS CB) has been vital in influencing the future arrangements that will affect LOCs and the contractors and performers they represent. A key activity has been the work on Local Eye Health Networks, ensuring that LOCs become an integral part of these networks which will be based around the NHS CB's Area Teams from April 2013.

In June 2012, LOCSU appointed a team of optical leads to support LOCs in developing commissioning opportunities with the newly emerging Clinical Commissioning Groups. This dynamic group have already assisted a great number of LOCs in successfully negotiating new local services with commissioners, despite their relatively short period in post.



LOCSU and ABDO continued to work together to encourage greater levels of participation and involvement of dispensing opticians in LOCs. Barry Duncan as members' support manager at ABDO has been significant in progressing this work across England. Katrina Venerus, LOCSU's managing director, gave a presentation with Barry Duncan and Mike Cody at the 2012 ABDO conference on the future of the NHS in England and the influential role DOs can play in LOCs.

The annual NOC was renamed from National Optometric Conference to National Optical Conference for 2012 to recognise the increasing contribution made by professionals from across the sector in the development of local eye care. The November 2012 conference was attended by more DO delegates than any previous NOC, and LOCSU was delighted to include some excellent presentations from DO colleagues in the programme.

Training for peer discussion facilitators is another area where LOCSU and ABDO have collaborated in the past year. LOCSU hosted a series of training days for peer review/discussion facilitators in November and December, each of which had six places for DOs. ABDO will accredit the DO facilitators on successful completion of the course requirements.

For more information about LOCSU visit www.locsu.co.uk.

Eyecare Trust

The Eyecare Trust is the only charity in the UK dedicated to providing public advice and information on all aspects of eye care and plays a vital role in helping to raise optics up the public health agenda.

Public health promotions

In 2012 the Trust launched a series of high-profile eye health promotions tackling issues as diverse as eye care for the over 60s, cosmetic contact lenses, drivers' eyewear, dry eye, glaucoma and firework eye safety. These initiatives generated press coverage across the national and local media and helped educate the public about the importance of regular sight tests as well as advising people how to maximise their vision and keep their eyes healthy.

Practitioner resources

The Trust also continued its commitment to provide practitioners with tools and resources to assist them in the promotion of engaging eye care messages to their local communities. Practitioner resources published during this year included toolkits to help educate the public about the links between smoking and sight loss; the importance of protecting your eyes from UV and how a back to school sight test could help improve your child's ability to learn. The Trust also published new and updated fact sheets providing eyewear advice for motorists and information on preventing, diagnosing and treating common eye conditions. The profession was also kept up-to-date on key consumer issues with daily *Optics in the News* email alerts.

First port of call

The charity's website www.eyecaretrust.org.uk and public information line provided valuable first ports of call for people seeking advice and information about a range of eye care topics.

National Eye Health Week

In addition to its own campaigning the Trust also joined forces with the UK Vision Strategy to manage and implement the 2012 National Eye Health Week (NEHW) campaign on behalf of the whole sector. The aim of the Week is to bring together eye health intermediaries from across the UK to communicate common messages that resonate with, and inspire, people to take positive steps to protect their sight - actions that will ultimately improve eye health and contribute towards a reduction in avoidable sight loss.

In 2012 more stakeholders than ever before (500+) participated in NEHW and the media campaign created over than 105 million opportunities for people to read, see or hear positive eye care advice. Media highlights included features on ITV's *This Morning*; BBC Radio 2's *Jeremy Vine Show* and *Daybreak*, as well as the publication of eye supplements in *The Times* and *The Guardian* newspapers. The National Eye Health Week twitter feed @myvisionmatters had a reach of 800,000+ followers, including some powerful social media influencers. Like-for-like visits to the visionmatters website were up 42 per cent compared to 2011 and we had an excellent turnout of MPs for a photo-call in Westminster. A number of high-profile figures also gave their backing to the Week including Oscar-winning actress, Dame Judi Dench and Deputy Prime Minister, Nick Clegg.



2012 annual report of the ABDO Board of Management

Patronage

ABDO's patronage of the Trust makes a valuable contribution to its work in raising awareness of eye health issues and to highlighting the benefits of wearing quality protective and corrective eye wear.

For more information about the charity's work and how it could support you in promoting positive eye care messages on a national, local or even individual (patient) level please visit the Eyecare Trust website at www.eyecaretrust.org.uk or call 0845 129 5001.

Optical Consumer Complaints Service (OCCS)

The Optical Consumer Complaints Service (OCCS) is under contract to the General Optical Council to provide a mediation service to resolve complaints relating to the goods and services supplied by registered opticians. The current contract was due to end on the 31 March 2013, but the GOC has agreed a year's extension to the 31 March 2014.

The OCCS is well established having provided an independent service to the public and members of the profession for over 20 years. It is inevitable that with the millions of sight tests and dispensing carried out each year that something can go wrong, and when this happens problems are usually solved quickly and satisfactorily by the practice. However, there are occasions when a solution is not found and the OCCS is contacted.

The OCCS has more than 2,000 contacts a year but less than half proceeds beyond the initial contact. Most complaints are dealt with by the explanation or guidance given by OCCS staff and sometimes it is an optician that makes contact to discuss how best to deal with a complaint that has been received in the practice.

The OCCS Management Committee is determined to seek a new contract in due course, as it is considered that there is no better alternative for the benefit of both the consumer and the profession than the mediation service that is provided by the experienced and independent OCCS.

The Future

We face 2013 with a number of new challenges. A new CET programme, with far more meeting and lecture based activity as well as the new peer review process. Commercially the new clinical commissioning groups will replace PCTs in England and our work with LOCSU will prove to be of even greater importance.

The Government has now included eye health in the Public Health Indicator and so for the first time our sector will be under constant review.

The Association will also continue to develop ways of promoting the profession to all commissioners and the public.



The Association of British Dispensing Opticians

Limited by guarantee - Registered number 2012484

The Directors report year ended 31 December 2012

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 December 2012.

Principal activities

The principal activity of the company during the year was that of the support and advancement of the interests and examination of dispensing opticians.

Directors

The directors who served the company during the year were as follows:

Mrs F Anderson BSc(Hons) FBDO R SMC(Tech)

Mr P Black MBA FBDO

Mrs J Brower FBDO (Hons) LVA Cert Ed

Mr K Cavaye FBDO (Hons) CL FBCLA

Mr A Galloway FBDO

Mr K Gutsell FBDO (Hons) SLD

Miss A McNamee BSc(Hons) MCOptom FBDO (Hons) FBCLA Cert Ed

Mr K Milsom FBDO R

Mr E Moffatt FBDO

Directors' responsibilities

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with

reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information of which the company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:

199 Gloucester Terrace, London W2 6LD

Approved by the directors on 28 February 2013

Signed by order of the directors

Sir Anthony Garrett CBE
Company Secretary

Independent auditor's report to the members of the Association of British Dispensing Opticians

Limited by guarantee - Year ended 31 December 2012

We have audited the financial statements of the Association of British Dispensing Opticians (Limited by Guarantee) for the year ended 31 December 2012. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the directors' responsibilities statement set out on page 14, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by ; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion of the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2012 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion of other matters prescribed by the Companies Act 2006

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.

Colin Reid (Senior Statutory Auditor) For and on behalf of
Burgess Hodgson, Chartered Accountants & Statutory Auditor
Camburgh House, 27 New Dover Road
Canterbury, Kent CT1 3DN

Date: 18 March 2013

The Association of British Dispensing Opticians (Limited by guarantee)

Profit and loss account

Year ended 31 December 2012	Note	2012 £	2011 £
Turnover		2,941,582	2,729,259
Cost of sales		937,162	811,504
Gross profit		2,004,420	1,917,755
Administrative expenses		2,118,069	1,902,669
Other operating income		(258,946)	(252,889)
Operating profit	2	145,297	267,975
Interest receivable		663	81
Profit on ordinary activities before taxation		145,960	268,056
Tax on profit on ordinary activities	4	149	-
Profit for the financial year		145,811	268,056

The Association of British Dispensing Opticians (Limited by guarantee)

Balance sheet

31 December 2012	Note	2012 £	2011 £
Fixed assets			
Intangible assets	5	52,425	-
Tangible assets	6	402,443	443,832
Investments	7	500,000	500,000
		954,868	943,832
Current assets			
Debtors	8	500,514	509,013
Cash at bank		340,811	173,634
		841,325	682,647
Creditors: Amounts falling due within one year	10	374,449	350,546
Net current assets		466,876	332,101
Total assets less current liabilities		1,421,744	1,275,933
Reserves	14		
Profit and loss account	15	1,421,744	1,275,933
Members' funds		1,421,744	1,275,933

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the directors and authorised for issue on 28 February 2013 and are signed on their behalf by: **Mrs J Brower FBDO (Hons) LVA Cert Ed**

Notes to the financial statements Year ended 31 December 2012

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents subscriptions, examination fees and continuing education training.

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced.

Fixed assets

All fixed assets are initially recorded at cost. Amortisation / Depreciation occurs once the asset is brought into use. Refer to note 6 for further disclosure with respect to property improvements.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Property improvements	2% straight line
Fixtures and fittings	Straight line over useful economic life of asset
Computer hardware	Straight line over useful economic life of asset
Computer software	Straight line over useful economic life of asset
Exam equipment	Straight line over useful economic life of asset

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The company contributes to the personal pension plans of certain employees, subject to a maximum of 10 per cent of the employee's annual salary. Such contributions are held independently of the company's finances. The contributions made are charged to the profit and loss account as they arise.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

2. Operating Profit

	2012	2011
	£	£
Operating profit is stated after charging:		
Staff pension contributions	71,206	52,814
Depreciation of owned fixed assets	46,769	56,455
Auditor's fees	6,700	6,500
	<u>124,675</u>	<u>115,769</u>

3. Directors' remuneration

	2012	2011
	£	£
The directors' aggregate remuneration in respect of qualifying services were:		
Aggregate remuneration	<u>26,300</u>	<u>25,600</u>

4. Taxation on ordinary activities

	2012	2011
	£	£
UK Corporation tax based on the results for the year at 20% (2011 - 20.25%)	133	-
Over/under provision in prior year	16	-
Total current tax	<u>149</u>	<u>-</u>

5. Intangible fixed assets

	(Under construction) Website £
Cost	
Additions	52,425
At 31 December 2012	<u>52,425</u>
Amortisation	
At 1 January 2012 and 31 December 2012	-
Net book value	
At 31 December 2012	52,425
At 31 December 2011	<u>-</u>

6. Tangible fixed assets

	Property Imp'ments £	Fixtures & Fittings £	Computer Hardware £	Exam Equipment £	Computer Software £	Total £
Cost						
At 1 Jan 2012	369,449	22,168	57,922	75,241	336,749	861,529
Additions	-	-	5,380	-	-	5,380
At 31 Dec 2012	<u>369,449</u>	<u>22,168</u>	<u>63,302</u>	<u>75,241</u>	<u>336,749</u>	<u>866,909</u>
Depreciation						
At 1 Jan 2012	64,152	18,942	49,166	65,620	219,817	417,697
Charge for the year	7,389	2,003	9,452	7,938	19,987	46,769
At 31 Dec 2012	<u>71,541</u>	<u>20,945</u>	<u>58,618</u>	<u>73,558</u>	<u>239,804</u>	<u>464,466</u>
Net book value						
At 31 Dec 2012	<u>297,908</u>	<u>1,223</u>	<u>4,684</u>	<u>1,683</u>	<u>96,945</u>	<u>402,443</u>
At 31 Dec 2011	<u>305,297</u>	<u>3,226</u>	<u>8,756</u>	<u>9,621</u>	<u>116,932</u>	<u>443,832</u>

Property improvements relate to 199 Gloucester Terrace, a property owned by Eusebius Limited, a company in which the Association of British Dispensing Opticians (ABDO), the Federation of (Ophthalmic and Dispensing) Opticians (FODO) and the Federation of Manufacturing Opticians (FMO) each beneficially own one third of the issued share capital.

ABDO, FMO and FODO occupy the property owned by Eusebius Limited and each bear one third of the property running costs. The amounts shown above represent the amounts paid by ABDO in respect of its share of property improvements. These improvements are depreciated over 50 years on a straight line basis.

7. Investments

	Total
Cost	£
At 1 January 2012 and 31 December 2012	<u>500,000</u>
Net book value	
At 31 December 2012 and 31 December 2011	<u>500,000</u>

The company owns 500,000 £1 ordinary 'A' shares, being 33.33% of the ordinary issued share capital, in Eusebius Limited.

	2012	2011
Aggregate capital and reserves	£	£
Eusebius Limited	1,124,570	1,154,189
Profit and (loss) for the year		
Eusebius Limited	(29,619)	(29,620)

8. Debtors

	2012	2011
	£	£
Trade debtors	78,166	22,770
Amounts owed by undertakings in which the company has a participating interest	37,001	52,133
VAT recoverable	11,753	6,368
The ABDO College of Education	235,474	309,811
Other debtors	42,918	22,394
Prepayments and accrued income	95,202	95,537
	<u>500,514</u>	<u>509,013</u>

The debtors above include the following amounts falling due after more than one year:

	2012	2011
	£	£
The ABDO College of Education	<u>235,474</u>	<u>309,811</u>

9. Debtors - The ABDO College of Education

The ABDO College of Education, a registered charity, was originally established under the auspices of the Association of British Dispensing Opticians. As part of its support for the charity the Association entered into a deed of grant on the 14th February 2011 to assist the ABDO College in meeting its debts as they fall due and in the furtherance of its charitable objectives for a period of five years.

10. Creditors

Amounts falling due within one year	2012	2011
	£	£
Trade creditors	159,642	167,424
Other creditors including taxation and social security:		
Corporation tax	133	-
PAYE and social security	44,502	38,943
Other creditors	104,001	93,269
Accruals and deferred income	66,171	50,910
	<u>214,807</u>	<u>183,122</u>
	<u>374,449</u>	<u>350,546</u>

11. Commitments under operating leases

At 31 December 2012 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	2012	2011
	£	£
Operating leases which expire: Within 2 to 5 years	<u>21,220</u>	<u>21,220</u>

12. Contingencies

The Association of British Dispensing Opticians entered into a deed of grant on 14 February 2011 to assist the ABDO College of Education to meet its debts as they fall due for a period of five years.

The board of the Association of British Dispensing Opticians agreed to review the deed of grant for a further five years from February 2011 on the 26 April 2010.

13. Related party transactions

The Association of British Dispensing Opticians, a company limited by guarantee, was controlled throughout the year by its members.

Charges of £87,800 (2011: £83,800) were made to the Association of British Dispensing Opticians by the ABDO College of Education in respect of costs incurred in the provision of administrative support services.

The Association of British Dispensing Opticians charged the ABDO College of Education £60,000 (2011: £60,000) in respect of administrative salaries.

The Association of British Dispensing Opticians donated £12,000 to the ABDO College of Education.

As at 31st December 2012 the ABDO College of Education owed the Association of British Dispensing Opticians £235,474 (2011: £309,811)

The Association of British Dispensing Opticians is a member of the ABDO College of Education whose trustees include up to six trustees appointed by the Association of British Dispensing Opticians.

At the year end the Association of British Dispensing Opticians owed £16,642 (2011: £14,256) to the ABDO Benevolent Fund, a connected charity.

The Association of British Dispensing Opticians owns 33.33% of the ordinary issued share capital in Eusebius Limited. As at 31st December 2011 Eusebius Limited owed the Association of British Dispensing Opticians £37,001 (2011: £52,133).

14. Company limited by guarantee

The company is limited by guarantee, not having share capital. In the event of the winding-up of the company each member of the Association undertakes to contribute such amount as may be required, not exceeding £20, either whilst a member or within one year of his membership ceasing.

15. Profit and loss account

	2012	2011
	£	£
Balance brought forward	1,275,933	1,007,877
Profit for the financial year	145,811	268,056
Balance carried forward	<u>1,421,744</u>	<u>1,275,933</u>

Officers and professional advisors

The board of directors

Mrs F Anderson BSc(Hons) FBDO R SMC(Tech)

Mr P Black MBA FBDO

Mrs J Brower FBDO (Hons) LVA Cert Ed

Mr K Cavaye FBDO (Hons) CL FBCLA

Mr A Galloway FBDO

Mr K Gutsell FBDO BSc(Hons) SLD

Miss A McNamee BSc(Hons) MCOptom
FBDO (Hons) FBCLA Cert Ed

Mr K Milsom FBDO R

Mr E Moffatt FBDO

Company secretary

Sir Anthony Garrett CBE

Registered office

199 Gloucester Terrace
London, W2 6LD

Auditor

Burgess Hodgson
Chartered Accountants &
Statutory Auditor
Camburgh House
27 New Dover Road
Canterbury, Kent, CT1 3DN

Bankers

Barclays Bank Plc
Level 27, 1 Churchill Place
London, E14 5HP

Solicitors

Hempsons
40 Villiers Street
London, WC2N 6NJ

Annual Report and Financial Statements of the ABDO Benevolent Fund

For the year ended 31 December 2012

Legal and administrative details

The Association of British Dispensing Opticians Benevolent Fund is a registered Charity (Registration Number 299447), and is governed by a Trust Deed dated 10 October 1962.

Trustees

Trustees are appointed by the Board of the Association of British Dispensing Opticians. The trustees during the year ended 31 December 2012 were:

Mr J R S Baker	Mr E Hall
Miss K S Devlin	Mrs R M Kirk

Management committee

Members who served on the committee during the year were:

Mrs J S Brower (Chairman)	
Mr D C Counter	Ms M Taylor
Mr D R Kirk	Mrs S Williams

Principal address

199 Gloucester Terrace
London
W2 6LD

Auditors

Burgess Hodgson
Chartered Accountants
and Registered Auditors
Camburgh House
27 New Dover Road
Canterbury
Kent CT1 3DN

Trustees' report

Charitable objectives

The object of the charity is to assist by donation or grant necessitous persons who are or were members of the Association or the employees of members of the Association who are engaged in or connected with dispensing optics, and in each case the dependants of such persons.

Membership of the Benevolent Fund is open to all members of the Association.

Statement of trustees' responsibilities

Charity law and the charity's Deed of Trust requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the fund and of the income and expenditure of the fund for that period.

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent and prepare the financial statements on a going concern basis unless it is inappropriate to assume that the fund will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Fund and enable that the financial statements comply with

the requirements of the Charities Act and the Trust Deed. They are also responsible for safeguarding the assets of the Fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Review of the transactions and the financial position

The Deed of Trust places the administration of the Fund with a Management Committee whose review of the transactions and the financial position is on page 21.

Connected charity

The Fund is connected to the ABDO College of Education by unity of administration. The object of the College is to advance and promote education and research in the science and practice of optics for the public benefit and to disseminate the useful results of such research. There were no material transactions between the two charities.

Auditors

The Trust Deed requires the Fund's accounts to be audited. Burgess Hodgson have indicated their willingness to continue in office and accordingly a resolution will be proposed at the forthcoming Annual General Meeting that they be appointed as auditors to the Fund for the ensuing year.

J Baker, K Devlin

On behalf of the trustees 28 February 2013

Management Committee report

For the year ended 31 December 2012

During 2012 the fund received total of £13,299 which included the ABDO grant for the year and affinity card payment.

For the above period the management committee continued to maintain contact with the beneficiaries of the fund, reviewing grants as and when it become appropriate. The beneficiaries received total of £11,351 in 2012.

Report of the auditors to the trustees of the Association of British Dispensing Opticians Benevolent Fund

We have audited the financial statements opposite, which have been prepared under the historical cost convention.

Respective responsibilities of trustees and auditors

As described on page 20 the trustees are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with auditing Standards issued by the Auditing Practices Board.

An audit includes examinations, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the

trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the trust's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the trust's affairs as at 31 December 2012 and of its income and expenditure for the year then ended and have been properly prepared in accordance with the provisions of the Charities Acts.

Colin Reid (Senior Statutory Auditor)
Burgess Hodgson 18 March 2013

*Chartered Accountants & Statutory Auditor,
Camburgh House, 27 New Dover Road,
Canterbury, Kent CT1 3DN*

The Association of British Dispensing Opticians Benevolent Fund

Statement of Financial Activities

Year ended 31 December 2012	2012	2011
	£	£
Income and Expenditure		
Subscriptions and Donations Received	845	290
Grant from ABDO	11,000	11,000
Affinity Card	1,454	1,791
	<hr/>	<hr/>
	13,299	13,081
Investment Income		
Bank Interest Received	174	168
	<hr/>	<hr/>
TOTAL INCOMING RESOURCES	13,473	13,249
Direct Charitable Expenditure		
Grants to Dependants or Beneficiaries	(11,351)	(6,182)
	<hr/>	<hr/>
Other Expenditure		
Bank interest payable	-	-
Commission	(29)	(28)
	<hr/>	<hr/>
NET INCOME/EXPENDITURE FOR THE YEAR	2,093	7,039
Fund Balance Brought Forward At 1 January 2012	63,933	56,894
	<hr/>	<hr/>
Unrestricted Fund Balance Carried Forward	66,026	63,933
	<hr/> <hr/>	<hr/> <hr/>

Balance sheet

Year ended 31 December 2012	2012	2011
	£	£
Current Assets		
Cash at Bank	36,450	36,320
Debtors	12,934	13,357
Debtors - ABDO	16,642	14,256
	<hr/>	<hr/>
	66,026	63,933
Current Liabilities		
Creditors	-	-
	<hr/>	<hr/>
Net Assets	66,026	63,933
	<hr/> <hr/>	<hr/> <hr/>
Financed By:		
Accumulated/Unrestricted Fund		
Balance Brought Forward	63,933	56,894
Excess of income over Expenditure for the year	2,093	7,039
	<hr/>	<hr/>
Approved by the Trustees on 28 February 2013	66,026	63,933
	<hr/> <hr/>	<hr/> <hr/>
J Baker Trustee		K Devlin Trustee



abdo

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Email general@abdolondon.org.uk

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www.twitter.com/MembershipAbdo