



Annual report and accounts 2015



ABDO membership benefits and services 2016
A guide for ABDO members

Association of British Dispensing Opticians

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Section 2. Membership benefits and services

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Membership benefits:

For the current range of ABDO membership benefits and services refer to the 2016 guide for ABDO members or visit www.abdo.org.uk.



2015 annual report of the ABDO Board of Management

The Association

2015 proved to be a year of considerable progress and innovation. Barry Duncan became our first head of policy and development and quickly settled into the role. Along with board members Jo Holmes and Clive Marchant, Mike Cody, LOCSU board member and Area 5 secretary and Katie Docker, head of membership services, Barry conducted a review of our organisation and structure.

The result of that review was presented to members at the consultation day in November. The board has endorsed the proposed changes to the area structure which will come into effect in January 2017. Details of the proposed changes were outlined by Barry Duncan in the December issue of *Dispensing Optics*.

The Association entered a ground breaking partnership with the Worshipful Company of Spectacle Makers (WCSM), the oldest optical body in the world and one of our original parent bodies. The Association has taken on the responsibility for conducting examinations for the company from the summer of 2016 and ABDO College has taken on the responsibility of providing training. The WCSM however retains its role as the awarding body.

This partnership enhances the optical career ladder, helps to ensure consistent standards of training and a smooth access route for those wishing to enter courses leading to the FBDO qualification.

In November the Association announced that it would freeze membership subscriptions for 2016 at the 2015 level and once again Professional Indemnity Insurance rates would remain unchanged, giving members unbeatable cover and value.

The 2015 conference proved to be both enjoyable and innovative with special streams for both AOP and BCLA members. Despite the number of CET points available attendance did not match the work and effort put into organising the event. The ABDO board has decided to not hold a conference in 2016, but put substantial effort into providing CET at both 100% Optical and Optrafair. It will review this decision in due course.

Geri Dynan was appointed to the ABDO board in October becoming the first board member from Northern Ireland. It also meant that for the first time the board comprised of members from each of the four nations.

It is pleasing to note that ABDO College had its largest ever intake of new students in September. This is reflected in the number of student members of the Association, but more importantly is a sign of the very large investment that employers in both the independent and multiple sectors are making in our growing profession.





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Special awards

At the ABDO 2015 gala dinner on 20 September, Chris Hunt was awarded Life Membership, Deanne Gray was awarded Honorary Fellowship, James Russell was awarded the Hamblin Memorial Prize and Brenda Rennie received the Area Prize (Area 12, Scotland).

Anthony Botten was awarded Life Membership at the board and trustees dinner on 14 October.

Ian Hardwick received the Medal of Excellence at the Area 5 meeting on 2 November.

The *Dispensing Optics* Readership Prize for the best CET article in 2014 was presented to Andrew Keirl for his two part article 'What are you on?'.

Robert Callander was awarded the prize for the best contribution from an ABDO member published in *Dispensing Optics* for his articles 'Diary of a practice redesign'.

ABDO Board

The board continued to promote the eye care sector to government and politicians, and to the general public. Priorities remained the protection and furtherance of DOs' regulated functions.

Geri Dynan joined the board of directors in October 2015, replacing Kevin Gutsell following his resignation in October 2014. Three places were available for election to the ABDO board, and as only three nominations were received, there was no ballot. Keith Cavaye and Kevin Milsom were duly re-elected to serve for another three years.

The board is grateful to all members for their continued support and look forward to working towards enhancing the profession in the year ahead.

Board members 2015

- Peter Black
President
- Geri Dynan
Appointed 14 October 2015
- Fiona Anderson
Vice President
- Jo Holmes
- Anthony Blackman
- Clive Marchant
- Jennifer Brower
- Kevin Milsom
Re-elected 19 September 2015
- Keith Cavaye
Re-elected 19 September 2015

Finance

During the year under review total income recorded a growth of 1.25 per cent compared to the previous year, mainly due to cross charges to ABDO College. Examinations income was low as some students deferred to summer 2016. The surplus for 2015 was £31,667. The Association continued to enhance the fixed assets base by investing £216,000 in 2015.

Marketing and Communications

Dispensing Optics

The completely redesigned *Dispensing Optics* was launched in January 2015. A new-look media information pack was also published and distributed to existing and potential advertisers via a direct mail campaign.

eNewsletter

During 2015 a total of 20 ABDO eNewsletters were produced, in addition a dedicated 'ABDO at 100% Optical' and four quarterly membership benefits eNewsletters were also distributed.

ABDO social media accounts

ABDO introduced an official page on Facebook at <https://www.facebook.com/ABDOMembers>. News for ABDO members can also be found on Twitter, @MembershipAbdo, and more general news from the world of eyes at @ABDONews. ABDO can also be found on LinkedIn at: www.linkedin.com/company/association-of-british-dispensing-opticians.

EyecareFAQ

The steadily growing success of ABDO's EyecareFAQ campaign continued throughout 2015.

EyecareFAQ is ABDO's own consumer-focused social media campaign with the aim of answering the most frequently asked questions about eye care and eyewear, while making the public more aware of the role of the registered dispensing optician.

The special EyecareFAQ section of the ABDO website grew considerably during 2015, with new topics, pages and resources added each month. This section is designed for consumers, and makes it easy to track data on how many people are clicking through from the social media channels, and follow their interests. Beyond that, the big plus of taking consumers to the ABDO site is that they can see that the information they find via social media comes from a trusted professional source.



During 2015 ABDO produced 12 EyecareFAQ infographics packed with key facts about eye care in a visual format – hence there’s a growing number of useful, shareable resources that can help ABDO members promote their professional services.

EyecareFAQ can be found at:

- Facebook: www.facebook.com/eyecarefaq
- Twitter: www.twitter.com/eyecarefaq
- G+: plus.google.com/+eyecarefaq
- Pinterest: www.pinterest.com/eyecarefaq
- Instagram: <https://www.instagram.com/eyecarefaq/>
- ABDO website: <http://www.abdo.org.uk/information-for-the-public/eyecare-faq/>

ABDO at 100% Optical

On 7 to 9 February ABDO participated at 100% Optical at London ExCel. 2015 was ABDO’s first time as an event partner at 100% Optical and the outcome was a success. One of the special highlights at the show was the ‘ABDO Arms’, a specially designated ‘pub’ bar area, which worked well and enabled ABDO board members and staff to engage with ABDO members and other professionals from across the optical sector.

ABDO at Optrafair

On 18 to 20 April ABDO participated at Optrafair at Birmingham NEC, with ABDO hosting a CET event at the specially designed ‘ABDO CET Theatre’ within the exhibition hall. The three-day ABDO CET event provided an opportunity to gain up to 8 interactive CET points from ABDO while attending the show.

Jointly with the Federation of Manufacturing Opticians (FMO), ABDO hosted a networking party on Sunday 19 April. This provided an opportunity for their respective members and other professionals to get together.

Optimum vision and eye protection in cricket

In May ABDO published a guide for coaches, parents, children and young people entitled ‘Optimum vision and eye protection in cricket’.

Annual report

In May ABDO published its 2015 annual report and accounts, this was made available to ABDO members as a downloadable PDF via the ABDO website and eNewsletter; a hard copy version was available upon request. The 2015 report was also distributed at the ABDO annual meeting in September.

Politics First

ABDO placed advertorial features in the July, September and December issues of *Politics First*.

Politics First is a non-partisan, bi-monthly magazine for the British Government and the British business community, providing coverage and analysis of the pressing political issues in Britain and the wider world. The publication’s audience comprises MPs, Peers, the top 200 Civil Servants and their policy leads, government departments, members of the devolved governments and legislative chambers, directors of business including the FTSE 250, leaders of business and trade organisations, leading third sector organisations and civil society groups, embassies/high commissions, members of the European Parliament and British national media outlets.

EyecareFAQ radio campaign

The EyecareFAQ radio day was held on Friday 4 September. Featuring the results of an ABDO commissioned survey, the key message was that parents are not focussed on children’s eye care.

Many parents in the UK admitted they are unaware that their child’s eyes need to be tested at an early age. One in eight parents wrongly believe children only need to get their eyes tested if their parents wear glasses, and 85 per cent admit to not knowing much about children’s eye care. The study of 2,000 UK parents with children under the age of 12 highlights the lack of focus parents put on their children’s eyesight.

During interviews Jo Holmes, ABDO board member, was able to offer valuable insight into the topic of children’s eye care. Jo drew on an array of relevant anecdotes and her expertise on the subject was evident. Once she relaxed and got into the flow of the day, Jo built great rapport with presenters; many of which thanked her for appearing on their shows. She was a great ambassador for ABDO and gave parents up and down the country sound advice.

Coverage was secured throughout the UK with particular interest coming from stations in the East Midlands and South East. A total of 59 items of coverage were secured, including two national stations, three major stations, seven leading stations, four key stations, 11 typical stations and 33 local stations. Overall the radio campaign attained a weekly audience reach of 6.5 million with 2 hours and 37 minutes of coverage.



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The online part of the campaign was well received by many lifestyle and health journalists. A total of seven items of coverage were secured, two national magazines & portals, one regional/niche site, and four blogs/independent sites. The site breakdown consisted of two parenting websites, two local news websites, two lifestyle websites, and one health news website. Resulting in a total audience reach of 6,668,000 monthly unique visitors.

ABDO INSIGHT

ABDO and ITN Productions continued their unique communications partnership by producing a news and current affairs style programme for 2015 called 'ABDO INSIGHT' capturing the latest innovations and best practise within the eye care sector.

The news-style programme combined key industry and sector interviews and reports with sponsored editorial profiles of some of the leading organisations in the sector. ABDO INSIGHT was screened for the first time at the ABDO conference on 20 - 21 September at Manchester Central.

The programme formed part of an extensive online communications campaign, including ABDO members, others in the optical sector, journalists, writers, bloggers and the public.

A specially produced ABDO INSIGHT film was shown to those attending the 2015 gala dinner in Manchester on Sunday 20 September.

2015 ABDO conference and exhibition

To promote the 2015 ABDO conference the marketing department produced a set of conference logos, website banners, a flyer targeted at sponsors, a flyer targeted at

students and promotional stickers. The promotional stickers were adhered to all outgoing Association postal items to create awareness of the event.

A new online booking and registration system was developed which incorporated session booking, conference information pages and secure online payment.

In addition to a launch advert, the 2015 conference advertising campaign featured a set of three adverts followed, each with a distinct theme:

- NETWORKING • CONFERENCE • EXHIBITION

The 2015 conference advertisements appeared in *Dispensing Optics*, *Eyes Optician*, *OT* and *Vision Now*. In addition, a number of editorial features appeared in these journals during the build-up to the event. ABDO would therefore like to express its gratitude for the generous and cooperative support received from all of these publications.

A 24-page conference and exhibition handbook, containing comprehensive event details, was published and distributed to all delegates.

Examination publications

In October ABDO published the following new documents relating to ABDO examinations:

- Diploma in Ophthalmic Dispensing Syllabus 2015
- 2015 Guidance for students
- 2015 Guidance for supervisors

Graduation and Prize Giving Ceremony

Michael Potter, head of marketing and communications, assisted by Deanne Gray, organised the Association's annual graduation and prize giving ceremony. The event took place at Canterbury Cathedral on Wednesday 25 November with over 550 people in attendance. All those attending received a 28-page commemorative brochure. Special thanks go to the dedicated event team for making the occasion a success.

Membership benefits and services brochure

In December ABDO members received a guide, produced by the ABDO marketing department, that outlines the range of membership benefits and services available for 2016.

ABDO event programme

Distributed with the January 2016 issue of *Dispensing Optics*, a brochure was produced by the ABDO marketing department to provide ABDO members with the planned programme of interactive CET events at locations throughout the UK.

Membership Services

The overall increase in the number of members highlights the current demand for dispensing opticians, is indicative of the respect in which the profession is held and reflects the value of ABDO membership.

The Association aims to provide the best possible support to its members, including Professional Indemnity Insurance, CET to cover all competencies and professional advice. ABDO members also continue to receive a wide range of benefits and services, which were reviewed and updated during the year.



	2010	2011	2012	2013	2014	2015
Full Members (inc. Reduced full)	5397	5595	5639	5732	5862	5866
UK Students	1731	1579	1613	1379	1417	1607
Associate Members	620	579	543	548	494	474
Overseas Members	696	613	693	819	543	595
Others	251	282	293	296	308	332
Total (all categories)	8695	8648	8781	8774	8668	8874

Policy and Development

Over the course of the year, the head of policy and development was involved in a number of projects which have a direct and tangible benefit to members of the Association.

In January, a meeting to discuss the future of the profession and primarily ABDO members was arranged by Barry Duncan and attended by senior staff and Peter Black, the ABDO President. It was agreed that in light of the changes occurring in eye care provision in the home nations, opportunities to progress as a profession were presenting and it was essential ABDO seized the opportunity to ensure members were involved moving forward. A working group was established with the directive to review activity locally and offer proposals on the future structure and direction of travel for ABDO. In November, Barry presented the findings of the working group to the ABDO board. It was agreed that as of January 2017 there would be an internal restructure. The following key points would become operational from January 2017:

- Remove the existing area structure and replace with seven regions
- Replace existing the committee structure with a National Clinical Committee (NCC)
- Create regional lead positions supported by sub-regional leads with the emphasis on political activity
- All CET will be coordinated by the ABDO CET department in Colchester

During 2016, members will be invited to apply for positions to form the new regional structure and the NCC.

During 2015, the head of policy and development along with many ABDO staff delivered further training utilising the anatomically correct paediatric heads. Since the initial workshop took place in May 2013, ABDO has provided training to more than 2,500 professionals in the UK and overseas on paediatric spectacle dispensing. The team were invited to various LOCs, LEHNs and also worked with the Health and Social Care department in Northern Ireland where workshops were conducted for both optometrists and dispensing opticians. Additionally Barry Duncan spoke at the NIOS Conference in Galgorm and was invited to speak at the EVOCC event in Chennai.

Politically the head of policy and development continues to engage in many areas including work in the devolved countries, the Optical Confederation and during the course of the year has worked closely with SeeAbility and VISION 2020. He also represents ABDO on the Clinical Council for Eye Health Commissioning in England.

Continuing Education and Training (CET)

2015 was the final year of the GOC's three-year enhanced CET period. This year's combined total provided via area events, Optrafair, *Dispensing Optics* and 100% Optical was 557 CET points. All competencies and modalities were covered, free of charge to ABDO members. In addition, the ABDO conference had sessions totalling 95 points. The compilation of 16 cases for members' registrant-led peer discussions and six DO competency modules designed to assist in GOC restoration ensured that ABDO could satisfy every member's CET needs.

Our sponsors, to whom we are very grateful, played a significant role at the area events they attended. This year they were involved in an online CET exercise which included general DO knowledge questions and also allowed members to explore our sponsors' products and services in more depth. Consequently, with the collaboration of the area organisers, the sponsors and the CET department, the events around the UK were efficiently and successfully managed, with excellent feedback from the attending members.

In May, the department welcomed a new professional CET administrator, Sue Bennett, to complete the office team. Joanne Abbott's title altered to better reflect her job role, and she became ABDO's regional CET coordinator.

In response to the requirement for DOs to undergo level 2 Child Safeguarding training, ABDO decided to develop its own online course, and this was completed by the CET department at the end of the year, for launch at the beginning of 2016. This course was subject to external verification, and received a commendation by the certifying body.



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In preparation for the end of the CET cycle, the department was able to offer eight points of online CET for members missing a few points or competencies, and the marking and points uploads continued until the final few hours of the year. 98 per cent of registrants were able to fulfil their requirement for continuing registration for the next period.

The CET Committee appointed a new Chairman, Kevin Milsom, and met three times during the year, with some committee members taking advantage of ABDO's recently installed videoconferencing system.

ABDO CET at 100% Optical

ABDO liaised with the AOP to host well-attended paediatric dispensing and repair skills workshops.

ABDO CET at Optrafair

The ABDO CET event at Optrafair provided a programme of international speakers involved in the manufacture or R+D departments of lens manufacturers, which gave delegates a behind the scenes look at getting products to market. ABDO is grateful to the speakers that supported the event, with a special thank you to Bernard Maitenaz, the inventor of the Varilux lens, who made the journey from France and spoke in English despite his advancing years.

Professional relations

ABDO Conference and Exhibition

The 2015 conference was held at Manchester Central, unfortunately attendance was disappointing and fell well below expectations. The organising team worked tirelessly to secure sponsorship, but due to the unexpected poor attendance the event was also disappointing for our industry partners.

The comprehensive CET programme covered every modality and competency to cater for those who still had missing elements towards the end of the CET cycle.

The new initiative partnering with the BCLA and AOP, and an examiner training held the day before the conference, failed in attracting any increase in delegate numbers. However, the pre-examination revision track for students was a great success. As there appears to be a demand for more interaction with students, Elaine Grisdale, Alicia Thompson and Miranda Richardson will liaise with the teaching establishments to look at the viability of running a student event in 2017.

The increased number of free CET events available in the marketplace, including ABDO's own successful area meetings, made the conference less attractive due to the need to charge a realistic delegate fee. It has therefore been decided to reconsider the strategic necessity for an ABDO annual conference and to postpone the event for the foreseeable future. In 2016, ABDO will provide CET at other major events, in addition to providing a programme of free CET at area events throughout the year.

International development

E-learning

Examinations were held in March 2015, with a cohort from Romania consisting of opticians and ophthalmologists who had undertaken the e-learning programme.

China

Elaine Grisdale continued to develop international relations, particularly in China. China is an active market with a desire to upskill. Following the success of ABDO in India it was thought that pursuing a similar path in China could potentially be advantageous for the Association.

Following a meeting in Munich at Opti in January 2015, Elaine was invited to the Shanghai Optical Fair to speak at the first optometric conference run by COOA (China Optometric and Optical Association) in February. She talked about the optical career pathway in the UK and the structure of the UK optical market with particular emphasis on the skills of dispensing opticians.

This led to a further invitation to visit Wenzhou Medical University (WMU), one of the most respected teaching centres for ophthalmology and optometry in China. The President of WMU, Professor Lu Fan and Elaine decided to explore the possibility of WMU working with ABDO. The meeting in Wenzhou was followed by a visit of WMU senior staff to Godmersham in May to see the teaching facilities and meet senior staff from ABDO and ABDO College. Elaine was then invited to the biggest optical education meeting (for ophthalmologists and optometrists predominantly) at the end of July, Vision China in Chengdu. Elaine spoke twice and



sat on a panel regarding education. Due to the success of this, she went back to Wenzhou in the autumn with Sir Anthony Garrett where a memorandum of understanding was signed between WMU and ABDO. Work is underway to develop projects together and ABDO has been invited to deliver a full day of lectures and workshops at Vision China 2016. The success of this will then determine future developments.

Following on from the original Shanghai meeting, Elaine was approached by previous contacts in Singapore. She visited the new training establishment for dispensing opticians, met with local opinion leaders and dialogue has been reopened. Another opportunity originating from Vision China 2015, was an invitation from Professor Hongsheng Bi of the Ophthalmology Department of the Shandong University of Traditional Chinese Medicine in Jinan. Elaine was invited to speak twice at the 2015 Ophthalmology and Optometry International Forum in Jinan at the beginning of November. Talks were also initiated about a possible collaboration to introduce a better understanding of the science of dispensing optics in this part of China. A relationship is being nurtured and Elaine is talking with them about being part of the next forum.

In the meantime, ABDO is getting known in the region and Elaine is becoming a familiar face alongside the regular Chinese speakers and opinion leaders at local high profile events.

To assist future relations, Elaine is learning Mandarin to help with communication and to show respect to the contacts she is dealing with.

New Zealand

In November, Elaine Grisdale was invited to attend the ADONZ annual conference in Hamilton. Over the three day period, she gave three presentations and attended the gala dinner handing over a prize to the best dispensing student. This was a wonderful opportunity to see the great work of the ADONZ committee and to catch up with our partner organisation and its members, many of whom are FBDO qualified.

Other Activities

Elaine continued to work alongside Silmo with the aim of promoting ABDO overseas. She was again invited by Silmo's President to join the judging panel for the Silmo d'Or trophy in the lens category. She continues to be a key member of the Silmo Academy scientific committee where she represents ABDO.

The relationship with the Club InterOptiques (a French think-tank made up of opinion leaders from varying sectors who look at the future of optics) goes from strength to strength. Elaine is once again helping to organise the Franco-Britannique Bi-Lateral Optics conference to be held in November 2016. An offshoot of this collaboration has been tri-party activities with counterparts from France and from the ZVA in Germany. Exchanges of views and practises were held during 2015.

Dispensing Optics

Dispensing Optics was published 12 times during 2015, with each issue carrying a CET article, business features, conference and meeting reports and previews, product features, and profession and industry news targeted to the journal's primary audience: ABDO members.

January 2015 saw the launch of a new-look *Dispensing Optics*, with a complete redesign, upgraded paper stock and gloss laminate covers. New editorial sections introduced include: Letters, Jobs & Notices and Product Spotlight.

In January 2015 we also launched a programme of themed issues for the year in a move towards more strategic editorial planning linked in with advertising and CET. A new annual media kit was designed and printed for use in targeted direct mail campaigns, and throughout the year.

ABDO members can access archived copies of *Dispensing Optics* and the media kit via the ABDO website. The media kit can be downloaded by non-members too.

New advertisers in 2015 included: Alcon, Bausch + Lomb, Hoya, Ocuco, OWP, Butterflies Healthcare and 100% Optical. This was in addition to long-term supporters: Norville, Rodenstock, Shamir, BBGR and Stepper.

Education

Examinations

In 2015, 218 students gained the level 6 Diploma in Ophthalmic Dispensing [FBDO], 25 students gained the level 6 Contact Lens Certificate [FBDO CL], one student gained the level 6 Diploma in the Assessment and Management of Low Vision [FBDO (Hons) LVA] and one student gained the level 7 Diploma in Advanced Contact Lens Practice [FBDO (Hons) CL].

Eight students overseas, as well as 52 students in Malaysia and five students in India attained the FBDO OS dispensing qualification.

The overseas element of the Association's examination continues to develop, with practical dispensing examinations held twice a year in Kuala Lumpur, Malaysia, at the Axismatics Professional Institute; in addition theory and practical examinations were held in India.

In 2015 over 200 students sat the Diploma in Ophthalmic Dispensing Examinations linked to Axismatics Professional Institute in Kuala Lumpur, Malaysia.

During the year, visits continued to supervisors' practices; linked to trainees undertaking their Pre-Qualification Portfolio and also in preparation for their Contact Lens Practical Examination.

Appreciation

ABDO would like to record its thanks to all the examiners and practice visitors for their continued support to the Association.

Congratulations go to the students listed here who attained examination prizes in 2015.

Awarding of prizes

The Essilor Prize

Awarded to the highest mark in the combined Preliminary Qualifying Examination:
Hollie McIntyre

The Stepper Prize

Awarded for the highest mark in the Preliminary Qualifying Practical Examination:
Alexander Howe

The Carl Zeiss Vision Prize

Awarded to the best student on the distance learning course:
Beth McWilliams

The Association of Optometrists Prize

Awarded for the highest mark in section A of the Final Qualifying Practical Examination:
Nicola Pearson

The Tony Griffiths Prize for Excellence

Awarded for the highest mark in section B of the Final Qualifying Practical Examination:
Alexander Mitchell

The J W Grieve Prize

Awarded for the best highest mark in section C of the Final Qualifying Practical Examination:
Adam Small

The Rodenstock Prize

Awarded for the highest mark in section D of the Final Qualifying Practical Examination:
Mubeen Ugharadar

The Sue Southgate Prize

Awarded for the highest mark in section E of the Final Qualifying Examination:
Peter Overton

The National Eyecare Group Optinet Prize

Awarded for the best presented Pre-Qualification Portfolio in the Final Qualifying Examination:
Sabrina Mattison

The Federation of (Ophthalmic and Dispensing) Opticians Prize

Awarded to the top day release course student:
Janet Chambers

The Worshipful Company of Spectacle Makers Prize

Awarded for the highest mark in the Final Qualifying Practical Examination:
Peter Overton

The FMO Derek McLaren Memorial Prize

Awarded for the highest UK student mark in the Final Qualifying Examination:
Sabrina Mattison

The MAPO Malaysian Prize

Awarded for the highest international student mark in the Final Qualifying Examination:
Wong Pui Kheng

The Alcon Prize for Excellence

Awarded for the highest mark in the Practical Examination, Certificate in Contact Lens Practice:
Suzanne Rose

The Association of Contact Lens Manufacturers Prize

Awarded for the highest mark in sections 2, 3 & 4 in the Practical Examination, Certificate in Contact Lens Practice:
Laura Dayes

The Bailey Prize

Awarded for the highest full pass, at the first attempt, in combined Theory and Practical Examinations, Certificate in Contact Lens Practice:
Suzanne Rose

The British Contact Lens Association Prize

Awarded for the highest mark in the Aftercare section of the Practical Examination, Certificate in Contact Lens Practice:
Anna Foden

The Contamac Prize

Awarded to the best student on the contact lens distance learning course:
Anne Edwards

The Johnson & Johnson Vision Care Excellence Award

Awarded for the highest aggregate mark in the Theory Examination, Certificate in Contact Lens Practice:
Alice Barnes

The ABDO Advanced Contact Lens Practice Prize

Awarded for attaining the Diploma in Advanced Contact Lens Practice:
Keith Williams

Ted Watts Memorial Prize

Awarded for the highest mark in the Low Vision Practical Examination:
Shamiala Chaudhri

The Elvin Montlake Prize

Awarded for the highest combined mark in the Low Vision Theory Examination:
Helena Griffiths





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Eyecare Trust

ABDO's patronage of the Eyecare Trust plays a vital role in funding the charity's valuable work and over the last year helped it launch a series of public eye health promotions tackling issues as diverse as smoking and sight loss, children's eye care, viewing the solar eclipse, presbyopia, vision and driving, dry eye, glaucoma and firework safety. These initiatives generated press coverage across the national and local media and helped educate the public about the importance of regular sight tests as well as advising people how to maximise their vision and keep their eyes healthy.

ABDO's patronage also helped fund the Trust's website, public information phone line and social media activity. The Trust's website (www.eyecaretrust.org.uk) provides an important first port of call for people seeking advice about a range of eye care topics. Popular search terms include swollen eye lid, sight tests, driving at night, screen use and my eyes. Over a quarter of a million visitors have used the site this year, many signposted from our links with NHS Choices.

The Eyecare Trust public information line continued to provide a unique and direct response to individuals with eye health concerns.

The Trust's Twitter account @EyeCareTrust helped keep the profession and the public up-to-date with eye care news.

Providing powerful tools to help practitioners connect with their local communities and enhance patient care in practices are also key priorities for the Trust. In 2015 the charity updated its library of resources with materials about smoking and sight loss, glaucoma and the SPARKLER firework code.

During the last year the Trust has also worked with a number of third parties to develop sponsored campaigns, such as its Eyes on the Road initiative, that extend the reach of its public promotion activity.

In addition to its own campaigning the Trust was responsible for delivering this year's National Eye Health Week (NEHW) campaign on behalf of the whole optical sector. Over 2,500 supporters took part in NEHW 2015 with supporter events including, farm shop tastings, vision screening events, coffee mornings, talks and open days.

National Eye Health Week also published the second edition of *Vista*, a consumer lifestyle magazine packed with important eye health advice. *Vista* enjoyed a readership in excess of 200,000 whilst the online edition of the magazine accounted for a further 175,000 consumers.

Social media activity during NEHW 2015 had a reach of over 25 million and visits to www.visionmatters.org.uk which was featured as Dr Miriam Stoppard's website of the week in her *Daily Mirror* column, were up 25 per cent year-on-year.

During a four-week period spanning National Eye Health Week the media campaign generated 748 pieces of coverage and 146 million opportunities for the public to read see and hear positive eye care advice. Including features on ITV's Lorraine programme and supplements in national newspapers.

Twelve per cent of UK Adults said they recalled reading, seeing or hearing NEHW media and 77 per cent of these said it had encouraged them to take better care of their eye health - including 1.5 million UK adults saying they were

encouraged to book a sight test for themselves or a family member* (*Populus Consumer Analysis Study Commissioned by National Eye Health Week, conducted October 2015).

For more information about the charity's work and how it could support you in promoting positive eye care messages on a national, local or even individual (patient) level please visit the Trust's website at www.eyecaretrust.org.uk, or call 0845 128 5007.

LOC Support Unit (LOCSU)

LOCSU's leadership has continued to be vital for LOCs achieving an increase in the number of community services in England. Its intensive commissioning support – through its team of Optical Leads – has ensured a high rate of success in Any Qualified Provider and competitive tenders, as well as in re-commissioning of existing services.

Around a quarter of all the 500 plus community services are now provided through the LOC Company model. The direction of travel for the most recent services is that Commissioners are twice as likely to contract services through the LOC Company model than through individual contracts with practices. This model allows practices of any size to participate in community services.

A notable trend in the commissioning landscape in the past year has been a regional momentum in the introduction of community eye health services. LOCs often cover more than one CCG and over 40 LOCs are now covered by a Regional Company. CCGs are drawn to this model, often looking across neighbouring borders at



established eye health services that have proven cost effective and are convenient for patients.

One initiative of particular interest for dispensing opticians during 2015 was the establishment of a Healthy Living Optician pilot scheme in Dudley. The project – the first of its kind in England – puts dispensing opticians and optical assistants on the front line of preventative health offering free health and lifestyle check-ups in participating practices. Smoking cessation, weight management and alcohol screening are among the help offered to patients as part of innovative pilot devised by Dudley Local Optical Committee and Public Health Dudley.

The National Optical Conference continues to be a key learning forum for the sector, including a growing number of dispensing opticians who attend the event. To cater for and encourage an increasing number of first-time delegates, the 2015 NOC included a buddy system and a range of networking meetings and practical workshops for dispensing opticians to enhance their knowledge and skills.

The LOCSU board continues to benefit from DO representation through Sir Anthony Garrett, ABDO's general secretary, and Mike Cody from ABDO and Abi Page who is the London regional representative.

Public affairs

2015 proved to be another busy year for the Optical Confederation's Public Affairs team with the General Election in May one of the main focuses of their work. In the months running up to the election, the team contacted over 2,100

prospective parliamentary candidates sending them briefings about the community eye health services currently available in their constituency. The briefings proved extremely popular and led to many new relationships being developed. Seven candidates also took time out of their campaign to attend a practice visit and meet with their LOC.

The work with candidates, coupled with the programme of practice visits in previous years meant that when the new Parliament began, 40 MPs had already attended practice visits and around 15 per cent of the members of the House of Commons had been in contact with the OC. In order to build on this work, a large number of meetings have been arranged in Parliament, both with new and more established MPs, allowing the OC to increase its number of supporters greatly. In addition to this, 17 practice visits happened in 2015 allowing MPs to gain a much greater understanding of the current situation in their local area.

As in previous years, the OC attended with political party conferences and had a joint exhibition stand at the Labour and Conservative events, working with Pharmacy Voice and the National Community Hearing Association. The key messages that primary care is made up of more than just GPs and that dispensing opticians and optometrists are an underutilised part of primary care proved popular with all delegates at the conferences and resulted in over 60 MPs visiting the stand in the two week period. Many of these pledged to continue working with the OC to highlight the role of the sector and 26 agreed to attend practice visits which are currently in the process of being organised. Alistair Burt, the Department of Health Minister with responsibility for ophthalmic services was one of the more high profile visitors to the stand at the Conservative conference. At Labour, the

Shadow Health Secretary Heidi Alexander and the Shadow Minister, Barbara Keeley both visited.

2015 saw a packed legislative programme being introduced by the new Government with several key pieces of legislation being monitored in detail by the Public Affairs team to look for potential threats and opportunities for the sector. These included the Cities and Local Government Devolution Bill which covers the possible devolution of policy areas, including both health and business rates, to local areas and the Enterprise Bill which looks at how small businesses operate.

In total, 29 consultations were responded to by the Optical Confederation covering a wide range of policy areas including learning disabilities, the NHS mandate, primary care and the NHS Standard Contract.



2015 annual report of the ABDO Board of Management

Optical Confederation

The Association played its full part in the work of the Optical Confederation (OC) during the year.

The Public Affairs team had a busy and productive year in the run up to and following the General Election. Providing candidate briefings, organising constituency visits and meetings at the Party Conferences, as well as the routine work of monitoring legislation and co-ordinating responses to Government consultations.

The Optical Leaders Group agreed to commission a research project on the future of the sector. The Foresight project was programmed to be launched in March 2016 (a copy can be download at: http://www.abdo.org.uk/wp-content/uploads/2016/03/Foresight_Full-Report_WEB_SPS.pdf).

LOCSU as part of the OC had a productive year driving forward the development of LOC companies, providing training for LOC members and working on a number of successful commissioning bids.

The OC under the chairmanship of long standing ABDO member Chris Hunt provided a stable and effective platform for the member bodies to come together and discuss and act on matters of common concern. It is hoped that these close working relationships will continue to develop.



The Optical
Confederation
chief executives
group 2015

The Association of British Dispensing Opticians

Limited by guarantee - Registered number 2012484

The Directors report year ended 31 December 2015

The directors present their report and the financial statements of the company for the year ended 31 December 2015.

Principal activities

The principal activity of the company during the year was that of the support and advancement of the interests and examination of dispensing opticians.

Directors

The directors who served the company during the year were as follows:

Mrs F Anderson BSc(Hons) FBDO R SMC(Tech)

Mr P Black MBA FBDO

Mr A Blackman BSc(Hons) FBDO CL (Hons) SLD SMC(Tech)

Mrs J Brower FBDO (Hons) LVA Cert Ed

Mr K Cavaye FBDO (Hons) CL FBCLA

Mrs G Dynan FBDO

Appointed 14 October 2015

Mrs J Holmes FBDO

Mr C Marchant FBDO

Mr K Milsom FBDO R FEA00

Directors' responsibilities

The directors are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with

reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the persons who is a director at the date of approval of this report confirm that:

- so far as each director is aware, there is no relevant audit information of which the company's auditor is unaware; and
- each director has taken all steps that they ought to have taken as a director to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Registered office:

199 Gloucester Terrace, London W2 6LD

Approved by the directors on 21 April 2016

Signed by order of the directors

Sir Anthony Garrett CBE HonFBDO

Company Secretary

Independent auditor's report to the members of the Association of British Dispensing Opticians

Limited by guarantee - Year ended 31 December 2015

Independent auditor's report

We have audited the financial statements of the Association of British Dispensing Opticians (Limited by Guarantee) for the year ended 31 December 2015. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the directors' responsibilities statement set out on page 14, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion of the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2015 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the directors' report and take advantage of the small companies' exemptions from the requirement to prepare a strategic report.

Colin Reid (Senior Statutory Auditor)

For and on behalf of Burgess Hodgson
Chartered Accountants & Statutory Auditor, Camburgh House,
27 New Dover Road, Canterbury, Kent CT1 3DN

Date: 21 May 2016

The Association of British Dispensing Opticians (Limited by guarantee)

Profit and loss account

Year ended 31 December 2015	Note	2015 £	2014 £
Turnover		3,106,675	3,160,851
Cost of sales		1,059,688	983,125
Gross profit		2,046,987	2,177,726
Administrative expenses		2,399,839	2,433,686
Other operating income		(383,022)	(286,091)
Operating profit	2	30,170	30,131
Interest receivable		1,497	620
Profit on ordinary activities before taxation		31,667	30,751
Tax on profit on ordinary activities	4	560	402
Profit for the financial year		31,107	30,349

The Association of British Dispensing Opticians (Limited by guarantee)

Balance sheet

31 December 2015

	Note	2015		2014	
		£	£	£	£
Fixed assets					
Intangible assets	5		63,801		74,858
Tangible assets	6		655,151		544,109
Investments	7		500,000		500,000
			1,218,952		1,118,967
Current assets					
Debtors	8	467,159		572,132	
Cash at bank and in hand		618,609		289,979	
		1,085,768		862,111	
Creditors: Amounts falling due within one year	10	795,868		503,333	
Net current assets			289,900		358,778
Total assets less current liabilities			1,508,852		1,477,745
Reserves	14				
Profit and loss account	15		1,508,852		1,477,745
Members' funds			1,508,852		1,477,745

These accounts have been prepared in accordance with the provisions applicable to small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These accounts were approved by the directors and authorised for issue on 21 April 2016 and are signed on their behalf by: **Mr P Black MBA FBDO**

Notes to the financial statements Year ended 31 December 2015

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents subscriptions and examination fees.

In respect of long-term contracts and contracts for on-going services, turnover represents the value of work done in the year, including estimates of amounts not invoiced.

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Website - Straight line over useful economic life of asset

Fixed assets

All fixed assets are initially recorded at cost. Amortisation / Depreciation occurs once the asset is brought into use. Refer to note 6 for further disclosure with respect to property improvements.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Property improvements 2% straight line
 Fixtures and fittings Straight line over useful economic life of asset
 Computer hardware Straight line over useful economic life of asset
 Computer software Straight line over useful economic life of asset
 Exam equipment Straight line over useful economic life of asset

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The company contributes to the personal pension plans of certain employees, subject to a maximum of 10 per cent of the employee's annual salary. Such contributions are held independently of the company's finances. The contributions made are charged to the profit and loss account as they arise.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

2. Operating Profit

	2015	2014
Operating profit is stated after charging:	£	£
Staff pension contributions	72,794	73,369
Amortisation of intangible assets	27,043	23,426
Depreciation of owned fixed assets	87,961	87,107
Auditor's fees	16,034	14,227
	<u> </u>	<u> </u>

3. Directors' remuneration

	2015	2014
The directors' aggregate remuneration in respect of qualifying services were:	£	£
Aggregate remuneration	30,750	30,000
	<u> </u>	<u> </u>

4. Taxation on ordinary activities

Analysis of charge in the year

	2015	2014
UK Corporation tax based on the results for the year at 20% (2014 - 20%)	£	£
	560	402
Total current tax	560	402
	<u> </u>	<u> </u>

5. Intangible assets

Cost

At 1 January 2015	£	117,133
Additions		15,986
At 31 December 2015		<u>133,119</u>

Amortisation

At 1 January 2015		42,275
Charge for the year		27,043
At 31 December 2015		<u>69,318</u>

Net book value

At 31 December 2015		63,801
At 31 December 2014		<u>74,858</u>

6. Tangible assets

	Property Imp'ments	Fixtures & Fittings	Computer Hardware	Exam Equipment	Computer Software	Total
Cost	£	£	£	£	£	£
At 1 Jan 2015	369,449	33,012	121,001	196,241	446,589	1,166,292
Additions	-	1,998	5,984	-	191,021	199,003
At 31 Dec 2015	<u>369,449</u>	<u>35,010</u>	<u>126,985</u>	<u>196,241</u>	<u>637,610</u>	<u>1,365,295</u>
Depreciation						
At 1 Jan 2015	86,319	24,630	83,549	151,629	276,056	622,183
Charge for the year	7,389	2,703	21,226	40,333	16,310	87,961
At 31 Dec 2015	<u>93,708</u>	<u>27,333</u>	<u>104,775</u>	<u>191,962</u>	<u>292,366</u>	<u>710,144</u>
Net book value						
At 31 Dec 2015	<u>275,741</u>	<u>7,677</u>	<u>22,210</u>	<u>4,279</u>	<u>345,244</u>	<u>655,151</u>
At 31 Dec 2014	<u>283,130</u>	<u>8,382</u>	<u>37,452</u>	<u>44,612</u>	<u>170,533</u>	<u>544,10</u>

Property improvements relate to 199 Gloucester Terrace, a property owned by Eusebius Limited, a company in which the Association of British Dispensing Opticians (ABDO), the Federation of [Ophthalmic and Dispensing] Opticians (FODO) and the Federation of Manufacturing Opticians (FMO) each beneficially own one third of the issued share capital.

ABDO, FMO and FODO occupy the property owned by Eusebius Limited and each bear one third of the property running costs. The amounts shown above represent the amounts paid by ABDO in respect of its share of property improvements. These improvements are depreciated over 50 years on a straight line basis.

Website

£

117,133
15,986
<u>133,119</u>

42,275
27,043
<u>69,318</u>

63,801
<u>74,858</u>

7. Investments

	Total	
Cost	£	
At 1 January 2015 and 31 December 2015	<u>500,000</u>	
Net book value		
At 31 December 2015 and 31 December 2014	<u>500,000</u>	
The company owns 500,000 £1 ordinary 'A' shares, being 33.33% of the ordinary issued share capital, in Eusebius Limited.		
	2015	2014
	£	£
Aggregate capital and reserves		
Eusebius Limited	1,035,725	1,065,342
Profit and (loss) for the year		
Eusebius Limited	(29,617)	(29,617)

8. Debtors

	2015	2014
	£	£
Trade debtors	208,745	201,729
Amounts owed by undertakings in which the company has a participating interest	19,781	48,305
VAT recoverable	17,016	16,801
The ABDO College of Education	-	125,880
Other debtors	50,299	56,672
Prepayments and accrued income	<u>171,318</u>	<u>122,745</u>
	<u>467,159</u>	<u>572,132</u>

9. Debtors - The ABDO College of Education

The ABDO College of Education, a registered charity, was originally established under the auspices of the Association of British Dispensing Opticians. As part of its support for the charity the Association entered into a deed of grant on the 14 February 2011 to assist ABDO College in meeting its debts as they fall due and in the furtherance of its charitable objectives for a period of five years.

10. Creditors

	2015		2014	
Amounts falling due within one year	£	£	£	£
Trade creditors		511,761		329,671
Other creditors including taxation and social security:				
Corporation tax	560		402	
PAYE and social security	28,174		28,904	
The ABDO College of Education	86,468		-	
Other creditors	89,239		79,968	
Accruals and deferred income	<u>79,666</u>		<u>64,388</u>	
		<u>284,107</u>		<u>173,662</u>
		<u>795,868</u>		<u>503,333</u>

11. Commitments under operating leases

At 31 December 2015 the company had aggregate annual commitments under non-cancellable operating leases as set out below.

	2015	2014
	£	£
Operating leases which expire: Within 2 to 5 years	<u>21,220</u>	<u>21,220</u>

12. Contingencies

The Association of British Dispensing Opticians entered into a deed of grant on 14 February 2011 to assist the ABDO College of Education to meet its debts as they fall due for a period of five years.

The board of the Association of British Dispensing Opticians agreed to review the deed of grant for a further five years from February 2011 on the 26 April 2010.

13. Related party transactions

The Association of British Dispensing Opticians, a company limited by guarantee, was controlled throughout the year by its members.

Charges of £98,000 (2014: £95,600) were made to the Association of British Dispensing Opticians by the ABDO College of Education in respect of costs incurred in the provision of administrative support services.

The Association of British Dispensing Opticians charged The ABDO College of Education £145,000 (2014: £62,000) in respect of administrative salaries.

The Association of British Dispensing Opticians donated £500 (2014: £12,000) to the ABDO College of Education.

As at 31 December 2015 the Association of British Dispensing Opticians was owed £nil (2014: £125,880) by the ABDO College of Education.

As at 31 December 2015 the Association of British Dispensing Opticians owed the ABDO College of Education £86,468 (2014: £nil).

The Association of British Dispensing Opticians is a member of the ABDO College of Education whose trustees include up to six trustees appointed by the Association of British Dispensing Opticians.

At the year end the Association of British Dispensing Opticians owed £30,019 (2014: £21,315) to the ABDO Benevolent Fund, a connected charity.

The Association of British Dispensing Opticians owns 33.33 per cent of the ordinary issued share capital in Eusebius Limited. As at 31 December 2015 Eusebius Limited owed the Association of British Dispensing Opticians £19,781 (2014: £48,305).

14. Company limited by guarantee

The company is limited by guarantee, not having share capital. In the event of the winding-up of the company each member of the Association undertakes to contribute such amount as may be required, not exceeding £20, either whilst a member or within one year of his membership ceasing.

15. Profit and loss account

	2015	2014
	£	£
Balance brought forward	1,477,745	1,447,396
Profit for the financial year	31,107	30,349
	<u>1,508,852</u>	<u>1,477,745</u>
Balance carried forward	<u>1,508,852</u>	<u>1,477,745</u>

Officers and professional advisors

The board of directors

Mrs F Anderson BSc(Hons) FBDO R SMC(Tech)

Mr P Black MBA FBDO

Mr A Blackman BSc(Hons) FBDO CL (Hons) SLD SMC(Tech)

Mrs J BROWER FBDO (Hons) LVA Cert Ed

Mr K Cavaye FBDO (Hons) CL FBCLA

Mrs G Dynan FBDO

Appointed 14 October 2015

Mrs J Holmes FBDO

Mr C Marchant FBDO

Mr K Milsom FBDO R FEAOO

Company secretary

Sir Anthony Garrett CBE HonFBDO

Registered office

199 Gloucester Terrace
London, W2 6LD

Auditor

Burgess Hodgson
Chartered Accountants &
Statutory Auditor
Camburgh House
27 New Dover Road
Canterbury, Kent, CT1 3DN

Bankers

Barclays Bank Plc
Level 27, 1 Churchill Place
London, E14 5HP

Solicitors

Hempsons, 40 Villiers Street
London, WC2N 6NJ

Annual report and financial statements of the ABDO Benevolent Fund

For the year ended 31 December 2015

Legal and administrative details

The Association of British Dispensing Opticians Benevolent Fund is a registered Charity (Registration Number 299447), and is governed by a Trust Deed dated 10 October 1962.

Trustees

Trustees are appointed by the Board of the Association of British Dispensing Opticians. The trustees during the year ended 31 December 2015 were:

Mr J Baker	Miss K Devlin
Mr E Hall	Mrs R Kirk

Management committee

Members who served on the committee during the year were:

Mrs J Brower (Chairman)	Ms J Holmes
Mr D Kirk	Ms M Taylor
Mrs S Williams	

Principal address

199 Gloucester Terrace
London
W2 6LD

Auditors

Burgess Hodgson
Chartered Accountants
and Registered Auditors
Camburgh House
27 New Dover Road
Canterbury
Kent CT1 3DN

Trustees' report

Charitable objectives

The object of the charity is to assist by donation or grant necessitous persons who are or were members of the Association or the employees of members of the Association who are engaged in or connected with dispensing optics, and in each case the dependants of such persons.

Membership of the Benevolent Fund is open to all members of the Association.

Statement of trustees' responsibilities

Charity law and the charity's deed of trust requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the fund and of the income and expenditure of the fund for that period.

In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent and prepare the financial statements on a going concern basis unless it is inappropriate to assume that the fund will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the fund and enable that the financial statements comply with

the requirements of the Charities Act and the trust deed. They are also responsible for safeguarding the assets of the fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Review of the transactions and the financial position

The deed of trust places the administration of the fund with a management committee whose review of the transactions and the financial position is on page 21.

Connected charity

The fund is connected to the ABDO College of Education by unity of administration. The object of the College is to advance and promote education and research in the science and practice of optics for the public benefit and to disseminate the useful results of such research. There were no material transactions between the two charities.

Auditors

The trust deed requires the fund's accounts to be audited. Burgess Hodgson LLP, have indicated their willingness to continue in office and accordingly a resolution will be proposed at the forthcoming Annual General Meeting that they be appointed as auditors to the fund for the ensuing year.

J Baker, K Devlin

On behalf of the trustees 21 March 2016

Management Committee report

For the year ended 31 December 2015

During 2015 the fund received a total of £11,989 which included the ABDO grant for the year and affinity card payment.

For the above period the management committee continued to maintain contact with the beneficiaries of the fund, reviewing grants as and when it becomes appropriate. The beneficiaries received a total of £4,423 in 2015.

Report of the auditors to the trustees of the Association of British Dispensing Opticians Benevolent Fund

We have audited the financial statements on pages five to six, which have been prepared under the historical cost convention.

Respective responsibilities of trustees and auditors

As described on page 20 the trustees are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with auditing Standards issued by the Auditing Practices Board.

An audit includes examinations, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the

trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the trust's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the trust's affairs as at 31 December 2015 and of its income and expenditure for the year then ended and have been properly prepared in accordance with the provisions of the Charities Acts.

Colin Reid (Senior Statutory Auditor)
Burgess Hodgson 21 May 2016

*Chartered Accountants & Statutory Auditor,
Camburgh House, 27 New Dover Road,
Canterbury, Kent CT1 3DN*

The Association of British Dispensing Opticians Benevolent Fund

Statement of Financial Activities

Year ended 31 December 2015	2015	2014
	£	£
Income and Expenditure		
Subscriptions and Donations Received	90	500
Grant from ABDO	10,300	10,300
Affinity Card	1,298	1,390
	<hr/>	<hr/>
	11,688	12,190
Investment Income		
Bank Interest Received	301	57
	<hr/>	<hr/>
TOTAL INCOMING RESOURCES	11,989	12,247
Direct Charitable Expenditure		
Grants to Dependents or Beneficiaries	(4,423)	(15,218)
	<hr/>	<hr/>
Other Expenditure		
Bank interest payable	-	-
Commission	(27)	(17)
	<hr/>	<hr/>
NET INCOME/EXPENDITURE FOR THE YEAR	7,539	(2,988)
Fund Balance Brought Forward At 1 January 2015	68,420	71,408
	<hr/>	<hr/>
Unrestricted Fund Balance Carried Forward	<u>75,959</u>	<u>68,420</u>
Balance sheet		
Year ended 31 December 2015	2015	2014
	£	£
Current Assets		
Cash at Bank	36,896	36,220
Debtors	9,044	10,624
Debtors - ABDO	30,019	21,576
	<hr/>	<hr/>
	75,959	68,420
Current Liabilities		
Creditors	-	-
	<hr/>	<hr/>
Net Assets	<u>75,959</u>	<u>68,420</u>
Financed By:		
Accumulated/Unrestricted Fund		
Balance Brought Forward	68,420	71,408
Excess of income over Expenditure for the year	7,539	(2,988)
	<hr/>	<hr/>
	<u>75,959</u>	<u>68,420</u>

Approved by the Trustees on 21 March 2016 **J Baker** Trustee **K Devlin** Trustee



abdo

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