



# 1. Member login

Enter login details




[Student & Members](#)[For the public](#)[Policy & Regulation](#)[About us](#)[Join ABDO](#)

A Special General Meeting for all members will take place as part of [ABDO's Consultation Day in October](#)



# Login

[Home](#) > [Login](#)



Membership Number

Password

Sign In

[Forgotten your password?](#)

## 2. Personalised Dashboard

The screenshot shows the ABDO Students personalised dashboard. On the left is a teal sidebar with a 'Need help? Chat now' button at the top. Below it is a 'Student & Members' section with a list of links: Member Portal, Events & CET, Examinations (highlighted in pink), Dispensing, Contact Lens Exams, WCSM, Examinations Information, Advanced qualifications, International applicants, and Examinations news and updates. Further down are links for Advice and guidelines, Business Hub, International, Forums, and Dispensing Optics Online. The main content area has a header 'Here's your personalised dashboard for: ABDO Students (Not you?)' and a button 'Click here to renew your membership.' Below this is a large pink box with the text 'Member details will be shown here' next to a faded coat of arms. A 'Membership information' section contains three links: 'Pay for 2020 membership', 'Update your personal details', and 'Renew to view your membership certificate'. At the bottom is a 'Personalised dashboard' grid with six tiles: 'Examinations main page', 'How to apply for exams', 'PQP guide', 'Events', 'Your members portal (login to complete CET quizzes)', and 'Dispensing Optics Online'.

**Need help? Chat now**

**Student & Members**

- Member Portal >
- Events & CET >
- Examinations >**
- Dispensing >
- Contact Lens Exams >
- WCSM >
- Examinations Information >
- Advanced qualifications >
- International applicants >
- Examinations news and updates >

Advice and guidelines >

Business Hub >

International >

Forums >

Dispensing Optics Online >

Here's your personalised dashboard for:  
**ABDO Students** (Not you?)

[Click here to renew your membership.](#)

Member details will be shown here

**Membership information**

- [Pay for 2020 membership](#)
- [Update your personal details](#)
- [Renew to view your membership certificate](#)

**Personalised dashboard**

- Examinations main page
- How to apply for exams
- PQP guide
- Events
- Your members portal (login to complete CET quizzes)
- Dispensing Optics Online

Click on the box titled 'How to apply for exams'. Alternatively, click on the word 'Examinations' in the left hand column below Student & Members.

### 3. Examinations

## Examinations

Home > Students & Members > Examinations

### Students & Members

Member Portal >

Events & CET >

Examinations >

Dispensing >

Contact Lens Exams >

WCSM >

Examinations Information >

Advanced qualifications >

International applicants >

Graduation >

### Exams you may be eligible for

☐ PQE15 Unit 2

[Book now](#)

### Your upcoming exams

You've not applied for any exams.

### Exam results

View all your previous exam results.

[View exam results](#)

### Completed qualifications

You have not completed any ABDO qualifications.

### 3. Examinations

Exams you are eligible for:	Will show any ABDO exams that you are able to book on for.
Your upcoming exams:	Will show any ABDO exams you have been entered for and in which session.
Exam results:	You will be taken to a page that shows the results of any ABDO exams you have taken as part of your FBDO Qualification.
Completed Qualifications:	Once you have qualified, your qualifying letter will be shown here.

Select any, or all, of the options by clicking on each box, then click 'Book now'.

The next screen takes you through a step-by-step process of applying on-line. Each section must be completed in order to proceed.

#### 4. **Book Exam**

- Enter your GOC number; (Overseas students will not have this so please enter your ABDO number.

From each drop-down menu:

- Select a session (there should only be one available);
- Select the venue – if you are only applying for a practical exam, (either full or resits of PQE15 Unit 2 or FQE15 Unit 12) this will be 'NRC'.

NOTE: For ABDO College students applying for both theory and practical, please select 'online' – this does not mean that both theory and practical exams are held online– it is purely for booking purposes only – you will be advised of the venue via your confirmation letter.

You will then see the exam(s) you have selected and are wishing to apply for, together with the amount payable. Click on the 'Next' button.

## Book Exam – Dispensing Optics



[Home](#) > [Students & Members](#) > [Examinations](#) > [Book Exam – Dispensing Optics](#)

### Exams application (Dispensing)

Prototype of the application form for Dispensing exams.

33%

Please note that all fields marked with an asterisk (\*) are mandatory and must be completed.

Your General Optical Council registration number \*

SD-12345

Session \*

2020 Test Session

Venue \*

NRC

If you are booking theory exams or both practical and theory exams please select 'Doug Ellis' as your venue

[Click here](#) to read the withdrawals terms and conditions.

### Preliminary Qualifying Examination (PQE)

2015 PQE Year 1 Exams \*

☒ Apply for this exam

☐ Don't apply

Select your 2015 PQE Year 1 Exams units \*

☒ PQE15 Unit 2 +£ 720.00

### To pay today

#### Total amount payable

This is the total amount payable for your selection. Payment will be taken at the end of the application process.

£ 720.00

Next

## 4.

# Book Exam – Candidate declaration

### Exams application (Dispensing)

Prototype of the application form for Dispensing exams.

00%

#### Candidate's declaration \*

I declare, by ticking the following boxes, that:

- ☐ the information given on this application is correct.
- ☐ I am currently in either full-time dispensing study, or I am a TDO in an ABDO registered Practice, under ABDO registered supervision, whilst registered on a recognised course of dispensing study.
- ☐ I am not currently on long term sick leave or extended leave.
- ☐ my GOC registration is current and includes my registered practice.
- ☐ I have read and understood the syllabus of the examinations I have applied to take
- ☐ I consider myself adequately and properly trained to enter for the exam.
- ☐ I have completed all necessary sections of this application and enclose the relevant fees/documentation
- ☐ I agree that any paperwork completed by me at the examination (i.e. orders, forms, scripts, etc.) are the property of ABDO and will not be returned to me under any circumstances.
- ☐ I can visit the ABDO website for terms and conditions of entry to ABDO examinations and further information on exam venues and dates.

All boxes above must be ticked in order to proceed.

**Online payment is the easiest payment method. If however this is not possible for you please select the alternative tick box below then click submit.**

You must make a full payment for all exams being applied for. Applications received without full payment will not be accepted or processed. If all of your exams are prepaid please select 'I want to pay online'. You will then skip the checkout and be sent your confirmation email.

- ☒ I want to pay online
- ☐ I don't want to pay online

Previous

## 4. Book Exam – Candidate declaration

The Candidate Declaration must be completed in full in order to proceed.

### Exams application (Dispensing)

Prototype of the application form for Dispensing exams.

88%

#### Candidate's declaration \*

I declare, by ticking the following boxes, that:

- ☒ the information given on this application is correct.
- ☒ I am currently in either full-time dispensing study, or I am a TDO in an ABDO registered Practice, under ABDO registered supervision, whilst registered on a recognised course of dispensing study.
- ☒ I am not currently on long term sick leave or extended leave.
- ☒ my GOC registration is current and includes my registered practice.
- ☒ I have read and understood the syllabus of the examinations I have applied to take
- ☒ I consider myself adequately and properly trained to enter for the exam.
- ☒ I have completed all necessary sections of this application and enclose the relevant fees/documentation
- ☒ I agree that any paperwork completed by me at the examination (i.e. orders, forms, scripts, etc.) are the property of ABDO and will not be returned to me under any circumstances.
- ☒ I can visit the ABDO website for terms and conditions of entry to ABDO examinations and further information on exam venues and dates.

Online payment is the easiest payment method. If however this is not possible for you please select the alternative tick box below then click submit.

You must make a full payment for all exams being applied for. Applications received without full payment will not be accepted or processed. If all of your exams are prepaid please select 'I want to pay online'. You will then skip the checkout and be sent your confirmation email.

- ☒ I want to pay online
- ☐ I don't want to pay online

Previous

Next



## 4. Book Exam - Payment

Choose a payment option – the easiest and quickest way is to pay online via credit/debit card. If you opt to pay online, click 'Next'.

If you tick the 'I don't want to pay online' option you will then be able to choose either payment by BACS or Employer Payment.

- BACs payment – you must upload a copy of the payment confirmation before you can proceed. Your booking will not be confirmed until ABDO Exams have received notification from ABDO Finance that the payment has been received – see next screen shot.
- Employer Payment – once your booking is confirmed, you will receive an email advising where to find the invoice which should be given to whoever will be paying for the exam. Full settlement of the invoice must be received prior to the date of your exam.

## 4.

# Book Exam – BACs payment

Online payment is the easiest payment method. If however this is not possible for you please select the alternative tick box below then click submit.

You must make a full payment for all exams being applied for. Applications received without full payment will not be accepted or processed. If all of your exams are prepaid please select 'I want to pay online'. You will then skip the checkout and be sent your confirmation email.

- ☐ I want to pay online  
☒ I don't want to pay online

- ☒ I want to pay by BACS  
☐ I want to pay by cheque

Please quote your ABDO membership number followed by the word EXAMS when making payment and attach a copy of the payment confirmation. **To proceed with your application you must include confirmation of payment.** BACS payment details:

Account Name: ABDO

Bank: Barclays

Account No: 00972967

Sort Code: 20-03-79

Upload a copy of the payment confirmation \*




Previous

Next

## 4. Book Exam - Submit

Once you have chosen your payment option, click 'Next' which will take you to the following screen:



The header image features a teal background with a repeating pattern of eyeglasses. On the left, there is a heraldic crest with a crown and a white eagle perched on a shield. The 'abdo' logo is in the top right corner.

### Book Exam – Dispensing Optics

Home > Students & Members > Examinations > Book Exam – Dispensing Optics

#### Exams application (Dispensing)

Prototype of the application form for Dispensing exams.

100%

Amount due to pay:

£ 720.00


Previous

Submit

## 4. Book Exam - Cart

# Cart

Home > Cart



Product	Price	Quantity	Total
Exam Booking	£720.00	1	£720.00

Update cart

### Cart totals


Subtotal	£720.00
Total	£720.00

Proceed to checkout

Click 'Proceed to Checkout' to complete the details for card payment.

Individual billing details will show – the details are defaulted to your current mailing address from our database. If you wish to change the billing details each field can be overwritten. All fields must be completed.






## 4. Book Exam – Billing details



**Billing details**  
**First name \***  **Last name \***   
**Company name (optional)**  
  
**Country \***  
  
**Street address \***  
  
  
**Town / City \***  
  
**County (optional)**  
  
**Postcode \***  
  
**Phone \***  
  
**Email address \***  
  
**Additional information**




**Your order**

Product	Total
Exam Booking × 1	£720.00
<b>Subtotal</b>	£720.00
<b>Total</b>	<b>£720.00</b>

\* Paysafe     

Pay using your credit/debit card.

Credit Card (Stripe)


**Place order**

Choose an option for Credit Card payment. Enter your payment details and click on 'Place Order'.

## 5. Order Received

# Order received

[Home](#) > [Checkout](#)



The application is received but not approved until reviewed by  
ABDO Examinations Department

Order number:	126257
Date:	February 3, 2020
Total:	£720.00
Payment method:	Credit Card (Stripe)

[Visit homepage](#)[Download PDF receipt](#)

You have now submitted an online exam booking and will receive an email to your default email address confirming this. Please therefore ensure you check your junk/spam inbox.

## 5. Download Receipt

By clicking on 'Download pdf receipt' you will be taken to a separate screen showing a receipt for your payment made. Receipts will also be available to view and print in the Members' Area.

**ABDO**

ABDO  
Unit 2 Court Lodge Offices  
Godmersham Park  
Canterbury  
CT4 7DT

**Invoice**

Invoice #: 01229-2020  
Invoice Date: 2020-02-03 10:29:31  
Order Date: 2020-02-03 10:29:27  
Order Number: 126257  
Payment Method: Credit Card (Stripe)

**Bill to:**  
Dishani Premananth  
Godmersham Park  
Godmersham  
Canterbury  
Kent  
CT4 7DT

Description	Qty	Total
Exam Booking	1	£720.00
<b>Subtotal:</b>		<b>£720.00</b>
<b>Total:</b>		<b>£720.00</b>

## **6. Booking Submission**

ABDO Exams take over the process from here. Your order will have additional checks made on the information provided to ensure your entry can be confirmed, so may well not be processed immediately.

Please do not make further bookings for the same exams.

Once your booking has been approved, a further automated email will be sent to your default email address confirming that you have been booked on for the exams you have applied for. Please therefore ensure you check your junk/spam inbox.



## 7. Personalised Dashboard

The other areas of your 'Personalised dashboard' show useful information which you are able to check at any time.

- Your upcoming exams:
  - Once your booking has been confirmed, the exams you have applied for will show here, below the relevant session. By clicking on the session, it will take you to a screen where you will be able to view your confirmation letter (exam details will only be available once timetabling has been completed) and eventually, once released, your results for that particular session.
- Exam Results
  - By clicking on 'view exam results' you will see a 'transcript of results' for any ABDO exams you have previously taken. Please be aware that, if more than one resit has been taken at any particular section/sub-section, the best result will be shown, not the most recent.
- Completed Qualifications
  - Once you have qualified as FBDO, the details of your qualification will show here.

## **8. ABDO Examinations and Registration**

We hope you find the process of applying for exams online easy and straightforward, however, if at any point you have difficulties, please do not hesitate to contact the ABDO Exams team who will be able to provide assistance.